

***FARMINGTON
METROPOLITAN PLANNING ORGANIZATION***

**Performance & Expenditure Report
FY 2008-2009**

August 7, 2009



**Performance & Expenditure Report
FY 2007-2008**

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I. PROGRAM SUPPORT AND ADMINISTRATION (41.11.00)

OBJECTIVE

The Program Support and Administration activities are necessary for the administration, management, and operation of the MPO. This includes basic overhead, administrative costs, program support such as UPWP development, budget and financial management, annual and quarterly reports, general citizen participation, public information, and local assistance.

PROGRAMS AND PERFORMANCE

1. Administration and Operation of MPO - The MPO Officer oversees the general oversight and operation of the MPO. Staff developed a UPWP for FY 2008-2009 and performed the functions and duties required to properly operate the MPO.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • The quarterly report for the 4th quarter of FY2008 was prepared and submitted to the New Mexico Department of Transportation (NMDOT). • Martin Lucero was hired as the MPO Associate Planner. • Dee Dee Moore was hired as the MPO Administrative Aide.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • The quarterly report for the 1st quarter of FY2009 was prepared and submitted to the New Mexico Department of Transportation (NMDOT). • Larry Marcum stepped down as the Aztec member on the Policy Committee.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> • The quarterly report for the 2nd quarter of FY2009 was prepared and submitted to the New Mexico Department of Transportation (NMDOT). • Sherri Sipe was appointed as the new Policy Committee representative for the City of Aztec.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> • The quarterly report for the 3rd quarter of FY2009 was prepared and submitted to the New Mexico Department of Transportation.

2. Policy Manual/Bylaws – The Policy Manual is a document that contains the bylaws and operating policy procedures of the MPO. It addresses such items as describing the process by which the MPO Policy Committee conducts business and adopts and revises the Transportation Plan. These and other policy procedures that may come before the MPO Policy Committee are contained in this manual, which is updated as needed. The bylaws and operating procedures were approved on September 14, 2006.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • No activities reported.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • No activities reported.

<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> The Bylaws were reviewed with each Committee in preparation for renewal.

3. Unified Planning Work Program – The UPWP is the yearly work program for the MPO. The document outlined all planning and administrative activities that were undertaken by the MPO during the FY2009.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> The Policy Committee approved an amendment to the UPWP budget, based on final PL amounts received from NMDOT.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> No activities reported.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> The Technical Committee recommended approval of the FY2010 UPWP on March 26. Staff developed a draft budget for FY2010 based on PL amount and 5303 estimate received from NMDOT.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> The FY2010 UPWP and FY2010 budget were approved by the Policy Committee on April 9 and submitted to NMDOT.

4. Annual and Quarterly Reports – A summary of UPWP activities for the Farmington MPO will be prepared quarterly and at the end of the Fiscal Year.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> The report covering the 4th quarter of FY2008 was submitted to NMDOT. The FY2008 Performance and Expenditure Report was submitted to the FHWA, FTA, NMDOT and the local entities.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> The report covering the 1st quarter of FY2009 was submitted to NMDOT.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> The report covering the 2nd quarter of FY2009 was submitted to NMDOT.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> The report covering the 3rd quarter of FY2009 was submitted to NMDOT.

5. Policy Committee Meetings (PC) – The Policy Committee reviews and takes action on various transportation issues in the urban area. Special meetings are held as necessary. The Policy Committee met on:

- August 28, 2008 (Joint meeting with the Technical Committee)
- September 11, 2008
- November 13, 2008
- January 8, 2009
- March 12, 2009
- April 9, 2009
- June 18, 2009

<p><i>1st Quarter Accomplishments July-Sept 2008</i></p>	<ul style="list-style-type: none"> • Approved FY2009-14 Transportation Improvement Program (TIP) Amendment #1. • Approved the FY2009 Unified Planning Work Program (UPWP) budget amendment. • Approved the 2008 traffic count location list. • Received a status report on the access management plan.
<p><i>2nd Quarter Accomplishments Oct-Dec 2008</i></p>	<ul style="list-style-type: none"> • Approved Amendment #2 to the FY2009-2014 Transportation Improvement Program (TIP). • Approved to maintain the adopted architecture for Intelligent Transportation Systems (ITS) for an additional two years. • Reviewed the elements of the Draft Access Management Plan. • Received a report on the Metropolitan Transportation Plan (MTP) update.
<p><i>3rd Quarter Accomplishments Jan-Mar 2009</i></p>	<ul style="list-style-type: none"> • Adopted the Access Management Plan through PC Resolution 2009-1. • Approved a list of prioritized safety projects for the MPO. • Reviewed the draft FY2010-2015 TIP. • Reviewed the draft FY2010 UPWP. • Received status reports on the MTP Update. • Received a summary of the NM Environmental Department's presentation on ozone standards and air quality in San Juan County.
<p><i>4th Quarter Accomplishments Apr-June 2009</i></p>	<ul style="list-style-type: none"> • Adopted the FY2010-2015 TIP. • Approved the FY2010 UPWP. • Adopted the MPO Self-Certification document. • Approved maintaining the Vision/Mission statements for the MPO. • Approved Goals and Objectives for the MTP Update. • Approved Evaluation Categories for proposed road project prioritization. • Approved base and future year population and employment data at the city/county and TAZ levels. • Approved a list of projects if additional ARRA funding becomes available. • Adopted resolutions supporting three applications for the TIGER program. • Approved the 2009 traffic count location list. • Approved Amendment #1 to the FY2010-2015 TIP. • Reviewed the renewal of the Joint Powers Agreement and the Bylaws. • Received status reports on the federal authorization bill.

6. Technical Committee Meetings (TC) – The Technical Committee makes recommendations to the Policy Committee on transportation issues within the metropolitan planning area. The Technical Committee met on:

- July 24, 2008
- August 12, 2008 (Work Session)
- August 28, 2008 (Joint Meeting with the Policy Committee)
- September 25, 2008
- October 23, 2008
- November 20, 2008
- December 11, 2008
- January 29, 2009
- February 26, 2009
- March 9, 2009 (Work Session)
- March 26, 2009
- April 23, 2009
- May 28, 2009
- June 26, 2009

<p><i>1st Quarter Accomplishments July-Sept 2008</i></p>	<ul style="list-style-type: none"> • Held a public hearing on and recommended approval of Amendment #1 to FY2009-2014 Transportation Improvement Program. • Recommended approval of the FY2009 UPWP budget amendment. • Recommended approval of the 2008 traffic count location list. • Reviewed elements of the Draft Access Management Plan. • Received and revised a draft timeline of work activities for the Metropolitan Transportation Plan (MTP) update.
<p><i>2nd Quarter Accomplishments Oct-Dec 2008</i></p>	<ul style="list-style-type: none"> • Held a public hearing and recommended approval on Amendment #2 to the FY2009-2014 Transportation Improvement Program (TIP). • Received a presentation and recommended approval to maintain the Intelligent Transportation Systems (ITS) adopted architecture for an additional two years. • Reviewed the elements of the Draft Access Management Plan and recommended adoption. • Reviewed and rank the projects local Safety Projects and recommended approval of the prioritized list of safety projects. • Approved TC Resolution 2008-1, establishing the meeting times, dates, and locations for the Farmington Metropolitan Planning Organization Technical Committee during calendar year 2009. • Received a report on the NM Environment Department Air Quality Public Meeting. • Received a report on the Metropolitan Transportation Plan (MTP) update.
<p><i>3rd Quarter Accomplishments Jan-Mar 2009</i></p>	<ul style="list-style-type: none"> • Recommended adoption of the FY2010-2015 TIP. • Recommended approval of the FY2010 UPWP. • Received status reports on the MTP update.

<p><i>4th Quarter Accomplishments Apr-June 2009</i></p>	<ul style="list-style-type: none"> • Recommended approval of Amendment #1 to the FY2010-2015 TIP. • Developed and recommended approval of a list of projects for ARRA funding. • Recommended approval of the Vision/Mission statements, Goals & Objectives, Evaluation Categories, and population/employment data for base and future years. • Recommended approval of the 2009 traffic count location list. • Received status reports on the Metropolitan Transportation Plan (MTP) update. • Reviewed the JPA and Bylaws.
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7. Budget and Financial Management -- A budget and appropriate financial reports and records are prepared and maintained by MPO staff. The MPO Officer provides oversight to Budget Management. The revenues and expenditures for the program are tracked through the City of Farmington accounting system.

<p><i>1st Quarter Accomplishments July-Sept 2008</i></p>	<ul style="list-style-type: none"> • The budget summary for the fourth quarter of FY2008 was prepared and submitted. • The budget summary for the FY2008 Year End Report was prepared and submitted. • The Policy Committee approved an amendment to the UPWP budget, based on final PL amounts received from NMDOT.
<p><i>2nd Quarter Accomplishments Oct-Dec 2008</i></p>	<ul style="list-style-type: none"> • The budget summary for the first quarter of FY2009 was prepared and submitted.
<p><i>3rd Quarter Accomplishments Jan-Mar 2009</i></p>	<ul style="list-style-type: none"> • The budget summary for the 2nd quarter of FY2009 was prepared and submitted. • The Technical Committee recommended approval of a budget amendment to reflect additional FTA 5303 funds for FY2009. • The estimated FY2010 MPO budget was developed as part of the FY2010 UPWP.
<p><i>4th Quarter Accomplishments Apr-June 2009</i></p>	<ul style="list-style-type: none"> • The budget summary for the 3rd quarter of FY2009 was prepared and submitted. • The Policy Committee approved a budget amendment to reflect additional FTA 5303 funds for FY2009. • The FY2010 MPO budget was approved as part of the FY2010 UPWP.

8. Miscellaneous Administration – A variety of miscellaneous tasks are undertaken as needed and on a day-to-day basis to ensure continued operation of the MPO and coordination with other agencies. These include but are not limited to MPO Annual Certification of the Planning Process (23 CFR 450.334 & CFR 613.100) and adherence to the Open Meetings Act.

All Policy and Technical Committee meetings were open to the public and advertised in the manner provided for by the New Mexico Open Meetings Act and in the adopted Public Involvement Plan.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> No activities reported.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> The FY2008 Annual List of Federally Obligated Projects was completed.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> The Policy Committee adopted the MPO Annual Self-Certification document.

9. Staff and Professional Development – Staff will attend meetings designed to enhance technical/professional skills and to promote coordination among the Farmington MPO, surrounding regional planning organizations (RPOs), Tribal governments, NMDOT, and the Federal Highway Administration.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> Attended Safe Routes to School Committee meetings on August 6, August 26, and September 23. Attended the NMAPA Board Meeting on August 11 in Farmington. Attended the NWRPO Technical Committee meetings on August 13 in Window Rock. Attended ArcGIS Webinar on Wednesday, September 17, 2008. Attended the MPO Quarterly meeting in Santa Fe on September 24.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> Attended SRTS Committee meetings on October 21, November 17, December 5, and December 9. Attended the NWRPO Technical Committee meeting on December 10 in Aztec. Attend the NMAPA Annual Conference in Ruidoso on October 8-10. Attended the AMPO annual conference in Seattle, Washington on October 28-31. Attended the MPO Quarterly in Las Cruces on December 17.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> Attended Safe Routes to School Committee meetings on January 20, February 17, and March 17. Attended a Roundabout Training on January 22 in Farmington. Attended the MPO Quarterly in Albuquerque on March 18.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> Attended Safe Routes to School Committee meetings on April 21, May 19, and June 16. Attended the NWRPO meeting in Zuni on May 13. Attended a 3-day training on VISUM on June 16-18 in Santa Fe. Hosted the MPO Quarterly on June 24.

10. Public Involvement and Stakeholder Participation -- The Farmington MPO actively involves the public in all relevant projects, activities, and public meetings pursuant to the New Mexico Open Meetings Act and the MPO Public Participation Plan. Stakeholders include any person, group, or institution that is affected by or can influence any decision or action performed by the MPO. Newsletters were distributed quarterly and the MPO website was updated as needed.

<p><i>1st Quarter Accomplishments July-Sept 2008</i></p>	<ul style="list-style-type: none"> • Conducted radio and newspaper interviews about the Bicycle/Pedestrian Plan.
<p><i>2nd Quarter Accomplishments Oct-Dec 2008</i></p>	<ul style="list-style-type: none"> • Presented the Bicycle/Pedestrian Plan to the Kiwanis Club on October 15, 2008. • Gave a presentation on the MPO to a senior citizens club at San Juan College on November 12, 2008 and to the Rotary Club on November 20, 2008. • Held an MTP Update Kick-off public meeting on November 12, 2008. • Conducted a radio interview about the MPO on November 24, 2008.
<p><i>3rd Quarter Accomplishments Jan-Mar 2009</i></p>	<ul style="list-style-type: none"> • Held three public meetings related to the MTP update on February 18, 19, & 23. • Presented to the Aztec Kiwanis Club on March 4 on the MPO and the MTP update. • Held a public meeting at the Farmington Senior Center to gather input for the MTP update. • Issued public surveys to gather information on travel characteristics and to learn what future improvements the public would like to see.
<p><i>4th Quarter Accomplishments Apr-June 2009</i></p>	<ul style="list-style-type: none"> • Presented to the NW NM Seniors on the MTP on April 8. • Presented MPO information at the Aztec Ruins Earth Day event on April 25. • Presented the MTP transit plan to the San Juan Center for Independence on May 5. • Presented to the Farmington Kiwanis Club on the MTP transit plan on May 27. • Presented MPO information at a SRTS Bike Rodeo on May 30. • Completed a summary report for the MTP update public surveys.

11. Joint Powers Agreement - The JPA creating the MPO will expire at the end of September 2009. Work began in late FY2009 to review the current agreement and to determine necessary changes. The update to the JPA will conclude in early FY2010.

<p><i>1st Quarter Accomplishments July-Sept 2008</i></p>	<ul style="list-style-type: none"> • No activities reported.
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<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • No activities reported.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> • No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> • Each MPO committee reviewed the JPA and minor changes were made.

II. GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING (41.12.00)

OBJECTIVE

General development and comprehensive planning consists of the Long Range (20 year) Plan for the Metropolitan Planning Organization. Also included is regional policy and system planning, including the development of and maintenance of related data collection and analysis systems, demographic analysis and non-transportation modeling and forecasting activity (e.g. land use, housing, human services, environmental and natural resources, open space, public facilities and utilities, etc.). Other activities include the annual traffic count program, development of an Intelligent Transportation Systems architecture, and creating a Safe Routes to School program for the MPO.

PROGRAMS AND PERFORMANCE

1. Metropolitan Transportation Plan Update - The MPO is required to develop a long-range (20-year) transportation plan that includes both long-range and short-range strategies or actions that lead to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods. The FMPO adopted its first Metropolitan Transportation Plan on April 21, 2005. According to SAFETEA-LU, an MPO in attainment status is required to update the MTP every five years. The MPO began the update in October 2008 and anticipates adopting the MTP update in April 2010. The update will involve revisions to base and future population, employment, and land use data, transportation priorities, updated plans by mode, a revised financial plan, and public involvement.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • Developed a list of activities and a timeline for the update.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • Began socioeconomic data collection. • Held a public meeting on November 12 to present the MTP update activities. • Began assessment of freight needs and gathering data from freight companies. • Met with Red Apple Transit to coordinate future transit activities. • Held initial discussions about the future road network and the prioritization of regional bicycle/pedestrian facilities.

<p><i>3rd Quarter Accomplishments Jan-Mar 2009</i></p>	<ul style="list-style-type: none"> • Reviewed MTP Goals and Objectives. • Land use and employment data was collected for past and base years and reviewed with the MPO members. • Held public meetings on February 18, 19, and 23 to seek input on future roadways and transit options. • Issued public surveys on general transportation issues and public transit. • Reviewed the statewide freight study for information related to the MPO area. • Researched other transit needs assessment studies to understand the information that is required with these studies.
<p><i>4th Quarter Accomplishments Apr-June 2009</i></p>	<ul style="list-style-type: none"> • Approved Vision/Mission statements. • Approved MTP Goals and Objectives. • Approved Evaluation Categories for road prioritization. • Approved base and projected land use and employment data for base and future years. • Summarized the results of public surveys on general transportation issues and public transit. • Collected census data on elderly, low income, and disabled populations as part of the transit needs assessment.

2. Access Management Plan – The MPO developed an access management plan to establish policies and standards that can be used by the entities in order to maintain capacity of the area roadways, promote safety, reduce conflict points, and ensure roads function the way they are intended. The AMP was adopted by the MPO and the four local governments in FY2009.

<p><i>1st Quarter Accomplishments July-Sept 2008</i></p>	<ul style="list-style-type: none"> • Final urban road sections were completed. • Information related to cross access easements and the administrative review process was finalized. • A draft of the AMP was reviewed by the entities.
<p><i>2nd Quarter Accomplishments Oct-Dec 2008</i></p>	<ul style="list-style-type: none"> • Finalized access management policies and standards. • Presented the draft AMP to local planning staff and local elected officials. • The Technical Committee recommended adoption of the MPO Access Management Plan.
<p><i>3rd Quarter Accomplishments Jan-Mar 2009</i></p>	<ul style="list-style-type: none"> • Adopted the Access Management Plan on January 8. • The four local governments each adopted the Access Management Plan.
<p><i>4th Quarter Accomplishments Apr-June 2009</i></p>	<ul style="list-style-type: none"> • No activities reported.

3. Bicycle/Pedestrian Plan – A comprehensive Bicycle/Pedestrian Plan was adopted by the MPO in June 2008. The four local governments also adopted the plan from July-September 2008. The BPP provides a framework for more mode choices, identifies

potential bike/pedestrian corridors and areas of deficiency in the network, and establishes bike/pedestrian policies and standards.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> The four local governments each adopted the Bicycle/Pedestrian Plan.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> A radio interview and public presentations were completed to inform the public about the plan.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> No activities reported.

4. Traffic Counting Program – The MPO is required to conduct traffic counts and provide such data to the New Mexico Department of Transportation (NMDOT) so that all traffic count locations are counted at least once within a three-year cycle. Approximately one-third of the overall traffic count locations are taken each year within the MPO boundary and any additional counts are taken as necessary to update all obsolete traffic count locations within the MPO boundary. Traffic counts to support the traffic model will be taken as needed. Traffic count data will also be entered into a traffic count database system (TCDS) software. This program is web-based and allows the public and all users to view count data collected by the MPO and its entities.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> The 2008 count list was approved by the Policy Committee.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> Took the 2008 traffic counts in October and November. Submitted Traffic Counts to NMDOT.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> Added approved 2008 count data into the web-based Traffic Count Database System program. Posted a Traffic Count Location Map on the MPO website.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> Approved the 2009 Traffic Count location list.

5. Development Review and Traffic Forecasts – MPO staff will assist the member agencies with development reviews and traffic forecasts as requested. Forecasts requested by developers must be brought to the attention of the MPO through one of the entities. Furthermore, the MPO will not perform a Traffic Impact Analysis (TIA) for developers. Developers, through the entities, may obtain information that the MPO has already compiled or collected. In terms of traffic forecasting, the MPO's role, in cooperation with the entities, will be determined on an individual basis for each project. Staff will also receive copies of final plat approvals for developments. Keeping a record of land use developments will assist MPO efforts when updating the socioeconomic data for the traffic model.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> Staff completed model run requests for San Juan County for the Piñon Hills Extension project. Staff provided comments on access issues for a couple of new developments in Farmington and the County.
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<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • Staff provided comments on access issues and intersection volumes along regional road sections for the City of Farmington.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> • No traffic forecast or development review requests were brought to the attention of the MPO.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> • No traffic forecast or development review requests were brought to the attention of the MPO.

6. Intelligent Transportation Systems – ITS uses integrated systems to improve transportation safety, mobility, and traveler knowledge through the use of information signs and other innovative communication technologies. The MPO adopted a regional intelligent transportation systems (ITS) architecture in November 2006. The FMPO ITS architecture determines ITS projects to be implemented and defines roles and responsibilities for the various ITS stakeholders.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • No activities reported.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • Reviewed the ITS architecture with the entities. • Approved ITS architecture for an additional two year period.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> • No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> • No activities reported.

III. LONG RANGE TRANSPORTATION PLANNING (41.13.00)

OBJECTIVE

Conduct long range project level planning including traffic modeling, travel demand modeling, travel forecasting, appropriate database development and maintenance, system analysis and plan development.

PROGRAMS AND PERFORMANCE

1. Traffic Demand Model – The MPO currently uses the VISUM traffic model program. Modeling capabilities include AM and PM Peak Hour as well as a daily model component. The model is used to analyze traffic patterns and conduct planning studies as needed in the MPO. General model maintenance and updates to the road network will be performed and documented.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • Staff completed model run requests for San Juan County for the Piñon Hills Extension project.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • No activities reported.

<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> Obtained training on the VISUM model program.

2. GIS Activities – Staff will continue to work to collect data for GIS activities to support the traffic demand model for the MPO. The MPO staff will revise GIS maps and files during the MTP update. The MPO will continue to work with the City of Farmington GIS department and other GIS developers from the entities to create maps and share data.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> Implemented spatial analysis additional technology. The development of desktop and internet mapping applications. Publication of maps for Bicycle/ Pedestrian Plan. Received GIS technical training and support.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> Staff created maps that showed the initial proposed changes to road classifications as well as proposed new road alternatives. Received GIS technical training and support. Coordination of GIS activities with other government agencies.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> Staff created maps that show the initial proposals to road classifications as well as proposed new road alternatives. Socio-economic and Land Use maps were created for the base year as part of the MTP update.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> Created subsequent iterations to maps showing the proposed road classifications as well as proposed new road alternatives. Socio-economic and Land Use maps were created for future forecast years as part of the MTP update.

3. Piñon Hills Boulevard Extension Study – The extension of Piñon Hills Blvd across the Animas River to CR 3950 has been shown by the travel model to have a significant reduction on traffic volumes on Browning Parkway and reduces out-of-direction travel for the area. As a result, the City of Farmington and San Juan County began studies for this project in FY2008. The two entities are continuing work on preliminary design and environmental assessment. The MPO will assist with these efforts where possible.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> Staff completed model run requests for San Juan County for the Pinon Hills Extension project. Staff attended a public meeting on the extension study.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> No activities reported.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> No activities reported.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> No activities reported.

IV. SHORT RANGE TRANSPORTATION PLANNING (41.14.00)

OBJECTIVE

Short range transportation planning includes system or project planning and analysis proposed in the next three to five years.

PROGRAMS AND PERFORMANCE

1. Transit Programs – MPO staff work with Red Apple Transit and other public transportation providers such as Navajo Transit and Presbyterian Medical Services, regarding projects and program modifications. MPO staff will work with Red Apple Transit to develop and revise the transit plan during the MTP update.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • Received transit reports on ridership statistics.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • Received transit reports on ridership statistics. • Met with Red Apple to discuss transit planning activities for the MTP update.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> • Received transit reports on ridership statistics. • Initial research on transit needs assessments was completed. • A public transit survey was developed and issued as part of the MTP update.
<i>4th Quarter Accomplishments Apr-June 2009</i>	<ul style="list-style-type: none"> • Received transit reports on ridership statistics. • Gathered base year Census data on vehicle ownership and on low-income, elderly, and disabled populations for the transit needs assessment. • Summarized the public survey on transit.

2. Safe Routes to School (SRTS) – The MPO will continue to support SRTS initiatives that have been started by the City of Farmington. The MPO in cooperation with the schools and cities will oversee development of the program.

<i>1st Quarter Accomplishments July-Sept 2008</i>	<ul style="list-style-type: none"> • Walking events were coordinated at Mesa Verde School, the pilot school for SRTS in Farmington. • Staff assisted with counting students during morning arrival to collect baseline data.
<i>2nd Quarter Accomplishments Oct-Dec 2008</i>	<ul style="list-style-type: none"> • Counted students participating in the October 8 Walk and Roll to School Day. • Conducted student arrival counts at Mesa Verde during the week of October 20. • Assisted the City of Farmington with its submission of a SRTS application.
<i>3rd Quarter Accomplishments Jan-Mar 2009</i>	<ul style="list-style-type: none"> • The City of Farmington was awarded a Phase 1 SRTS grant in the amount of \$15,000.
<i>4th Quarter Accomplishments</i>	<ul style="list-style-type: none"> • Conducted student arrival counts at McKinley and Apache

Apr-June 2009	<p>schools and evaluated the data.</p> <ul style="list-style-type: none"> The MPO participated in and supported the Farmington Walk and Roll Bike Rodeo on May 30.
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3. Scenic Byways Program – In partnership with the Northwest Regional Planning Organization, the MPO will investigate its role in developing the Scenic Byways Program.

1 st Quarter Accomplishments July-Sept 2008	<ul style="list-style-type: none"> Staff completed project inventory forms to assist the NWRPO with development of the Corridor Management Plan.
2 nd Quarter Accomplishments Oct-Dec 2008	<ul style="list-style-type: none"> No activities reported.
3 rd Quarter Accomplishments Jan-Mar 2009	<ul style="list-style-type: none"> No activities reported.
4 th Quarter Accomplishments Apr-June 2009	<ul style="list-style-type: none"> No activities reported.

V. **TRANSPORTATION IMPROVEMENT PROGRAM (41.15.00)**

OBJECTIVE

Develop and monitor the Transportation Improvement Program (TIP) throughout the year and amend as needed.

PROGRAMS AND PERFORMANCE

1. Transportation Improvement Program (TIP) – The MPO is required to develop and monitor a Transportation Improvement Program that is a fiscally-constrained, multi-year, inter-modal program of transportation projects that are consistent with the Metropolitan Transportation Plan. The MPO solicits roadway, bike, pedestrian, transit, and other types of transportation projects for inclusion into the TIP. The MPO worked with a TIP that covered FY2009 to FY2014. The TIP is fiscally constrained and complies with the requirements stated in SAFETEA-LU and the Public Participation Plan.

1 st Quarter Accomplishments July-Sept 2008	<ul style="list-style-type: none"> Adjustment #1 to the TIP was submitted to NMDOT in July. Approved Amendment #1 to the FY2009-2014 TIP on September 11.
2 nd Quarter Accomplishments Oct-Dec 2008	<ul style="list-style-type: none"> Approved Amendment #2 to the FY2009-2014 TIP on November 13. Issued a Call for Projects for the FY2010-2015 TIP.
3 rd Quarter Accomplishments Jan-Mar 2009	<ul style="list-style-type: none"> Staff worked with the entities individually to review and revise project information. District targets and transit estimates for federal funding were obtained from NMDOT. The TIP Introduction and financial plan were completed.

	<ul style="list-style-type: none"> Regionally significant, non-regionally significant, and unfunded project lists were prepared. A 30-day public comment period on the draft FY2010-2015 TIP was opened on March 1. The Technical Committee recommended adoption of the FY2010-2015 TIP on March 26.
4 th Quarter Accomplishments Apr-June 2009	<ul style="list-style-type: none"> The Policy Committee adopted the FY2010-2015 TIP. A 30-day public comment period on Admentment#1 to the FY2010-2015 TIP was held. Amendment #1 to the FY2010-2015 TIP was approved on June 18.

VI. EXPENDITURE REPORT FOR FY 2008-2009

The City of Farmington accounting system tracks the revenues and expenditures for the MPO. Costs for City staff and resources used to support the MPO are charged to a specific work number.

Federal funding amounts have been provided to the MPO by NMDOT. The MPO began FY2009 with a total federal budget of \$117,736. This total represented the federal share of FHWA 112 PL, PL 112 Traffic Counts, and FTA 5303. The required local match for the three sources totaled \$21,800. The local entities provided an overmatch to supplement federal funding sources for MPO planning activities. The local matching funds and overmatch are provided by the member entities as follows: City of Farmington, 60%; City of Aztec, 10%; City of Bloomfield, 10%; and San Juan County, 20%.

The MPO budget totaled \$344,552. The FY2009 budget reflected additional funding that was expected to be needed for activities related to the MTP update, specifically the hiring of a consultant to work on the main elements of the update. The additional expenditures would have been paid for entirely from local funds; however, early on in FY2009, the MPO decided to complete the MTP update in-house. In FY2009, the MPO spent \$211,381 (see Table 1).

In September, the Policy Committee approved a budget amendment. The final PL funding amount, as stated in the annual Work Authorization, was approximately \$1,600 more than what was estimated when the FY2009 UPWP budget was developed in April 2008.

In April 2009, the Policy Committee approved a budget amendment to reflect additional FTA 5303 funding received by the MPO. The additional 5303 totaled \$20,505 with \$16,404 in federal share and \$4,101 in required local match.

Quarterly expenditures by quarter are described as follows:

	MPO Expenditures	Comment
1 st Quarter	\$33,986	Expenditures were less because the MPO hired staff to fill vacancies in late July and in mid-September.
2 nd Quarter	\$62,693	The MPO was at full staff, there were additional travel expenditures, and annual maintenance and licensing fees were due.
3 rd Quarter	\$46,700	Traffic counts were not invoiced until the 4 th Quarter.
4 th Quarter	\$68,001	Traffic count invoice was paid and an additional pay period is reflected in this cycle.

For the first two quarters, all expenditures were covered by federal funds and required match. In the third quarter, the MPO exhausted its FHWA PL 112 funding and as a result, local overmatch in the amount of \$14,257 covered the remaining expenditures. Original FTA 5303 funds were expended in the 3rd Quarter and the MPO used approximately \$1,700 in the additional 5303 funding to cover transit-related expenditures.

During the fourth quarter, the remaining funds from the PL 112 Traffic Counts in the amount of \$4,679 were spent for regular planning activities. Overmatch dollars in the amount of \$43,182 were used to cover the remaining 4th Quarter expenditures. Although all transit expenditures were covered by the additional 5303 funds, the MPO still had \$4,879 remaining and the NMDOT Transit Division has accepted the MPO's request to carryover these funds into FY2010.

Table 1 – FY2009 MPO Budget Summary

Funding Source- FY 2009	FY09 Budget Amount	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance Remaining
FHWA Federal (85.44%)							
FHWA PL 112 UPWP Expenditures*	\$ 85,246	\$ 23,094	\$ 42,600	\$ 19,552	\$ 3,998	\$ 89,244	\$ (3,998)
FHWA PL 112 Traffic Count Expenditures*	\$ 10,680	\$ -	\$ -	\$ -	\$ 6,682	\$ 6,682	\$ 3,998
Total FHWA PL 112	\$ 95,926	\$ 23,094	\$ 42,600	\$ 19,552	\$ 10,680	\$ 95,926	\$ 0
Local PL 112 Match Applied (14.56%)							
Local Required PL 112 UPWP match*	\$ 14,527	\$ 3,935	\$ 7,260	\$ 3,332	\$ 681	\$ 15,208	\$ (681)
Local Required PL 112 Traffic Count match*	\$ 1,820	\$ -	\$ -	\$ -	\$ 1,139	\$ 1,139	\$ 681
Total Local Required PL 112 match	\$ 16,347	\$ 3,935	\$ 7,260	\$ 3,332	\$ 1,820	\$ 16,347	\$ 0
TOTAL FHWA PL	\$ 112,273						
FTA Federal (80%)							
FTA 5303 Expenditures	\$ 21,810	\$ 5,566	\$ 10,267	\$ 5,978		\$ 21,810	\$ (0)
** Additional 5303 Expenditures	\$ 16,404			\$ 1,670	\$ 9,855	\$ 11,525	\$ 4,879
Local 5303 Match Applied (20%)							
Local Required 5303 match	\$ 5,453	\$ 1,391	\$ 2,567	\$ 1,495	\$ -	\$ 5,453	\$ (0)
** Additional 5303 Local Match	\$ 4,101			\$ 418	\$ 2,464	\$ 2,881	\$ 1,220
TOTAL FTA 5303	\$ 47,768						
	FY09 Budget Amount	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance Remaining
Local Overmatch Applied	\$ 184,512			\$ 14,257	\$ 43,182	\$ 57,439	\$ 127,073
Total Expenditures All Sources		\$ 33,986	\$ 62,693	\$ 46,701	\$ 68,001	\$ 211,381	
TOTAL BUDGET All Sources	\$ 344,552						\$ 133,171

Note: Remaining PL 112 Traffic Count funds were used to cover regular PL planning activity expenditures in the 4th Quarter

Table 2 – FY2009 Expenditure Summary by Local Entity

Expenditures by Entity Share, April 2009					
		Qtr 1 (FY09)	Qtr 2 (FY09)	Qtr 3 (FY09)	Qtr 4 (FY09)
Entity	Share	7/1 - 9/30/08	10/1 - 12/31/08	1/1- 3/30/09	4/1-6/30/09
Aztec	10%	\$ 532.69	\$ 982.62	\$ 1,950.09	\$ 4,746.58
Bloomfield	10%	\$ 532.69	\$ 982.62	\$ 1,950.09	\$ 4,746.58
Farmington	60%	\$ 3,196.13	\$ 5,895.69	\$ 11,700.54	\$ 28,479.49
San Juan County	20%	\$ 1,065.38	\$ 1,965.23	\$ 3,900.18	\$ 9,493.16
Local Share	TOTAL	\$ 5,326.88	\$ 9,826.15	\$ 19,500.90	\$ 47,465.81

Table 3A – FY2009 Expenditure Summary by Program Area (FHWA PL 112)

Program Code	Description	BUDGET	EXPENSES FROM FHWA PL FUNDS				
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date
			7/1 - 9/30/08	10/1 - 12/31/08	1/1 - 3/31/09	4/1 - 6/30/09	
41.11	Program Support & Administration	\$ 31,384.58	\$ 8,108.81	\$ 14,957.81	\$ 6,865.20	\$ 1,403.70	\$ 31,335.52
41.12 UPWP	General Development & Comprehensive Planning	\$ 37,730.14	\$ 10,811.75	\$ 19,943.74	\$ 9,153.60	\$ 1,871.60	\$ 41,780.69
41.13	Long Range Transportation Planning	\$ 15,692.29	\$ 4,054.41	\$ 7,478.90	\$ 3,432.60	\$ 701.85	\$ 15,667.76
41.14	Short Range Transportation Planning	\$ 9,977.29	\$ 2,702.94	\$ 4,985.94	\$ 2,288.40	\$ 467.90	\$ 10,445.17
41.15	Transportation Improvement Program	\$ 4,988.65	\$ 1,351.47	\$ 2,492.97	\$ 1,144.20	\$ 233.95	\$ 5,222.59
FHWA PL GRAND TOTAL (Federal + Local)		\$ 99,772.94	\$ 27,029.38	\$ 49,859.36	\$ 22,884.00	\$ 4,679.00	\$ 104,451.74
* FEDERAL SHARE DUE (85.44%)		\$ 85,246.00	\$ 23,093.90	\$ 42,599.84	\$ 19,552.00	\$ 3,997.74	\$ 89,243.47
LOCAL SHARE DUE (14.56%)		\$ 14,526.94	\$ 3,935.48	\$ 7,259.52	\$ 3,332.00	\$ 681.26	\$ 15,208.26

Note: Remaining PL 112 Traffic Count funds were used to cover regular PL planning activity expenditures in the 4th Quarter

Table 3B – FY2009 Expenditure Summary by Program Area (FHWA PL 112 Traffic Counts)

Program Code	Description	BUDGET	EXPENSES				
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date
			7/1 - 9/30/09	10/1 - 12/31/09	1/1 - 3/31/09	4/1 - 6/30/09	
41.11	Program Support & Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41.12 UPWP	General Development & Comprehensive Planning	\$ 12,500.00	\$ -	\$ -	\$ -	\$ 7,821.00	\$ 7,821.00
41.13	Long Range Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41.14	Short Range Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41.15	Transportation Improvement Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FHWA PL GRAND TOTAL (Federal + Local)		\$ 12,500.00	\$ -	\$ -	\$ -	\$ 7,821.00	\$ 7,821.00
FEDERAL SHARE DUE (85.44%)		\$ 10,680.00	\$ -	\$ -	\$ -	\$ 6,682.26	\$ 6,682.26
LOCAL SHARE DUE (14.56%)		\$ 1,820.00	\$ -	\$ -	\$ -	\$ 1,138.74	\$ 1,138.74

Note: Remaining Traffic Counts funds were used to cover regular PL planning activity expenditures in the 4th Quarter

Table 3C – FY2009 Expenditure Summary by Program Area (FTA 5303)

Program Code	Description	BUDGET	EXPENSES FROM ORIGINAL 5303 FUNDS				EXPENSES FROM ADDITIONAL 5303 FUNDS		
			1st Quarter 7/1 - 9/30/08	2nd Quarter 10/1 - 12/31/08	3rd Quarter 1/1 - 3/31/09	Year to Date Original Funds	3rd Quarter Additional Funds	4th Quarter 4/1 - 6/30/09	Year to Date Additional Funds
41.11	Program Support & Administration	\$ 2,181.00	\$ 695.70	\$ 1,283.32	\$ 747.23	\$ 2,726.25	\$ 208.72	\$ 1,231.89	\$ 1,440.61
41.12	UPWP General Development & Comprehensive Planning	\$ 2,181.00	\$ 695.70	\$ 1,283.32	\$ 747.23	\$ 2,726.25	\$ 208.72	\$ 1,231.89	\$ 1,440.61
41.13	Long Range Transportation Planning	\$ 3,271.50	\$ 1,043.55	\$ 1,924.97	\$ 1,120.85	\$ 4,089.38	\$ 313.08	\$ 1,847.83	\$ 2,160.91
41.14	Short Range Transportation Planning	\$ 13,086.00	\$ 4,174.21	\$ 7,699.90	\$ 4,483.40	\$ 16,357.50	\$ 1,252.33	\$ 7,391.31	\$ 8,643.64
41.15	Transportation Improvement Program	\$ 1,090.50	\$ 347.85	\$ 641.66	\$ 373.62	\$ 1,363.13	\$ 104.36	\$ 615.94	\$ 720.30
ORIGINAL \$	FTA 5303 GRAND TOTAL (Federal +Local)	\$ 27,262.50	\$ 6,957.01	\$ 12,833.16	\$ 7,472.33	\$ 27,262.50			
	FEDERAL SHARE DUE (80%)	\$ 21,810.00	\$ 5,565.61	\$ 10,266.53	\$ 5,977.86	\$ 21,810.00			
	LOCAL SHARE DUE (20%)	\$ 5,452.50	\$ 1,391.40	\$ 2,566.63	\$ 1,494.47	\$ 5,452.50			
ADDITIONAL \$	FTA 5303 GRAND TOTAL (Federal +Local)	\$ 20,505.00					\$ 2,087.21	\$ 12,318.85	\$ 14,406.06
	FEDERAL SHARE DUE (80%)	\$ 16,404.00					\$ 1,669.77	\$ 9,855.08	\$ 11,524.85
	LOCAL SHARE DUE (20%)	\$ 4,101.00					\$ 417.44	\$ 2,463.77	\$ 2,881.21

Table 4 – FY2009 Expenditure Summary by Type

EXPENDITURES BY TYPE							
Account	Description	Total MPO Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date
			7/1 - 9/30/08	10/1 - 12/31/08	1/1 - 3/31/09	4/1 - 6/30/09	
431-10	SALARIES & WAGES	\$ 142,367.00	\$ 21,353.76	\$ 38,610.51	\$ 33,085.05	\$ 42,932.90	\$ 135,982.22
431-20	BENEFITS	\$ 42,820.00	\$ 6,688.13	\$ 13,376.53	\$ 11,479.66	\$ 14,857.99	\$ 46,402.31
431-30	PROFESSIONAL / TECHNICAL SERVICES	\$ 118,565.00	\$ 3,307.38	\$ 98.93	\$ -	\$ 7,821.00	\$ 11,227.31
431-50	OTHER PURCHASED SERVICES	\$ 20,400.00	\$ 1,867.80	\$ 4,351.28	\$ 1,177.21	\$ 1,801.65	\$ 9,197.94
431-60	SUPPLIES	\$ 15,400.00	\$ 769.32	\$ 6,255.27	\$ 958.38	\$ 587.48	\$ 8,570.45
431-70	CAPITAL EXPENDITURES	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 344,552.00	\$ 33,986.39	\$ 62,692.52	\$ 46,700.30	\$ 68,001.02	\$ 211,380.23