

**Minutes
Farmington Metropolitan Planning Organization
Policy Committee Meeting
April 26, 2007**

The Policy Committee of the Farmington Metropolitan Planning Organization met on Thursday, April 26, 2007, at 5:00 p.m. in the County Council Chambers, 100 S. Oliver, Aztec, New Mexico.

Members Present: Dan Darnell, City of Farmington
Sally Burbridge, City of Aztec
Sam Hinson, City of Bloomfield
Chairman Dr. Henderson, San Juan County

Members Absent: Mayor William Standley, City of Farmington

Staff Present: Joe Delmagori, MPO Planner
Robert Messenger, MPO Associate Planner
Virginia Turney, Secretary

Staff Absent: Charity Fechter, MPO Officer

Also Present: Steve Christensen, Technical Committee
Mike Sullivan, Technical Committee
Bob Widoe, NMDOT
Carlos Bentancourth, City of Aztec
Peter Tregillus, SUCAP

1. CALL TO ORDER

Dr. Henderson called the May 3, 2007, Policy Committee meeting to order at 5:09 p.m.

2. APPROVAL OF THE MINUTES FROM THE March 8, 2007, POLICY COMMITTEE MEETING

Ms. Burbridge motioned and Mr. Hinson seconded the motion to approve the minutes from the March 8, 2007, meeting.

**3. FY2007-2012 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT #1 (PART 2) - US 64 FARMINGTON TO BLOOMFIELD PHASE 1
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2007-2012 Transportation Improvement Program Amendment #1 (Part 2) - US 64 Farmington to Bloomfield Phase 1
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

The New Mexico Department of Transportation (NMDOT) requested modifications to the US 64 Farmington to Bloomfield project due to reductions in Federal obligation

limits. The second part to Amendment #1 modifies the funding and scope to the US 64 Farmington to Bloomfield Phase 1 project. This project had been re-advertised so as to include the change in the project scope that was not described in the original public notice.

The following table highlights the proposed changes to the US 64 Farmington to Bloomfield Phase 1 project:

Project Description	Current Funding		Proposed Funding		Current Scope	Proposed Scope
	FY 2007	FY 2008	FY 2007	FY 2008		
US 64 - Farmington to Bloomfield, Phase 1	\$ 5,800,000	\$ -	\$ 2,733,171	\$ 3,757,165	Reconstruct the US 64/Browning intersection and widen US 64 from Browning Pkwy to 1.4 miles east	Reconstruct the US 64/Browning intersection and widen the road to the east for a distance to be determined
TOTAL FUNDING	\$ 5,800,000		\$ 6,490,336			

The 30-day comment period for part two to Amendment #1 opened on Sunday, February 25, 2007 and ended on Friday, March 30, 2007. The public notices were advertised in the Farmington Daily-Times, the MPO website, and city/county halls in the area, as described in the PPP.

The public hearing was held during the MPO Technical Committee meeting on March 22, 2007. A comment was received by Phil Gallegos, Assistant District Engineer for District 5, that additional funding for right-of-way (ROW) acquisition in the amount of \$52,500 would be added to Phase 1. This change will be reflected in the TIP through an administrative adjustment. A member of the public asked if this project would shut down access to Monroe St. Each comment was received and address by the Technical Committee.

Recommendation: It is recommended that the MPO Policy Committee approve the second part to Amendment #1 into the FY 2007-2012 TIP.

Discussion:

Mr. Delmagori presented the staff report to the Policy Committee. Mr. Hinson asked what the changes were to the TIP. Mr. Delmagori said the scope was advertised wrong, there have been funding changes which will impact the amount of work on the project.

Action:

Ms. Burbridge motioned and Mr. Hinson seconded the motion to approve the second part to Amendment #1 into the FY 2007-2012 TIP.

4. **FY2008-2013 TRANSPORTATION IMPROVEMENT PROGRAM**
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: FY2008-2013 Transportation Improvement Program
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

The MPO is taking the final steps to adopt the FY2008-2013 Transportation Improvement Program, which is the list of projects expected to be completed in the next six years. The attached table indicates the status of the TIP process.

To match SAFETEA-LU requirements, the TIP includes a priority list of projects for the MPO, a table showing completed projects in FY2006-2007, and projects delayed in FY2006. As determined by the Technical Committee on March 2, there are four priority lists for the MPO based on project type: new projects, maintenance projects, airport projects, and enhancement projects. It also includes a financial plan for FHWA funding programmed to the MPO and FTA funding programmed to Red Apple Transit. For reference, Appendix A will be included in the TIP to list Non-Regionally Significant projects and Unfunded projects.

Upon review of the TIP by MPO staff and the Technical Committee, several suggested changes to the TIP Introduction have been made and will be reviewed. Additions are shown with an underline and deletions are shown with a strikethrough. In addition, in the past month minor changes have been made to project information:

- NMDOT informed the MPO that additional funding for ROW acquisition in the amount of \$52,500 will be provided for the US 64 Farmington to Bloomfield project.
- FMPO GRIP2 projects will be included as placeholders until the exact funding year is known.
- Based on public comment, funding for Hood Mesa Trail in Farmington was shifted to accurately reflect that it is for preliminary engineering rather than construction funding.

A copy of the final draft TIP with updated changes will be provided under separate cover to the Policy Committee members. The Policy Committee will be asked to review the TIP at the April 26 meeting.

The 30-day public comment period for the FY2008-2013 TIP opened on Sunday, March 11, 2007 and ended on Tuesday, April 10, 2007. Copies of the TIP along with comment forms were made available on the MPO website, the city/county hall buildings, the area libraries, and the Community Development and MPO offices. The public hearing on the FY2008-2013 TIP was held during the MPO Technical Committee meeting on March 22, 2007. A summary of public comments is attached and will be included with the FY2008-2013 TIP document.

Recommendation: It is recommended that the MPO Policy Committee adopt the FY2008-2013 TIP through PC Resolution 2007-1.

Discussion:

Mr. Delmagori presented the staff report to the Policy Committee. The additions to the TIP were underlined and deleted text is marked with a strike through. The TIP has been updated to make it in compliance with SAFETEA-LU.

Action: Mr. Hinson motioned and Ms. Burbridge seconded the motion to adopt the FY2008-2013 TIP through PC Resolution 2007-1.

**5. GRIP2 TRANSPORTATION BILL
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: GRIP2 Transportation Bill
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

The Governor Richardson Investment Partnership (GRIP2) is a state-funded bonding program intended to assist local jurisdictions fund their most critical transportation need. During this year's Special Session of the Legislature, the GRIP2 transportation bill was amended by the Senate. The changes resulted in a reduction in overall available funding, the required local matches increased, funding will be dispersed in three years rather than five, and project selection will be competitive based on project readiness and a commitment to the required local match.

The attached summary highlights the significant changes to the bill, which was signed by Governor Richardson on April 17, 2007. Revised funding for the Farmington, Aztec, and San Juan County projects is also attached.

NMDOT has issued project identification forms and instructions on the GRIP2 application process for the local entities to document project readiness and commitment to the local match. The local entities are also requested to pass a GRIP2 resolution through their city council/commission. Upon receiving an award, the entity will need to complete a questionnaire provided by the New Mexico Bonding Attorney. It should be noted that \$75 million of the \$102.8 million allocated to GRIP2 will be awarded in FY2007.

The Policy Committee will be asked to review and adopt a blanket resolution that reiterates support for the local GRIP2 projects in the MPO area. The Resolution will be submitted to NMDOT.

Recommendation: It is recommended that the MPO Policy Committee receive the report on GRIP2 and adopt PC Resolution 2007-2, supporting the Farmington MPO projects in the GRIP2 bill.

Discussion:

Mr. Delmagori asked to move the GRIP2 item forward. Dr. Henderson agreed. Mr. Delmagori said the staff was informed during the RPO meeting the GRIP2 budget would be \$102 million. Dr. Widoe said it was going to be \$102.8 million and the match percentages would increase for the entities. Mr. Hinson said a 45% match would be very difficult for smaller entities to match. Mr. Delmagori said it would be a burden to smaller entities throughout the state. Dr. Widoe said the NMDOT did not want the matches to be as extreme as they are.

Mr. Delmagori said the funding would be released to those entities who were project ready and the funding years were cut from five years to three years. Dr. Henderson asked if GRIP2 funding was based on project readiness and who asked first. Mr. Delmagori replied the availability of the entities to generate the local match and project readiness are the main criteria for receiving GRIP2 funding. Mr. Christensen said he felt the state representation did not think this entirely through as it will hurt smaller entities.

Mr. Delmagori said the MPO is going to pass its own resolution in support of GRIP2, and the NMDOT is also asking that each entity send a resolution in support of GRIP2.

Mr. Sullivan said one of the requirements is to have the MPO approve projects, and asked if the MPO needs to approve the projects individually, or if this action is deemed as approval. Dr. Widoe said the action of approving the resolution is deemed as approval of the entity projects.

Action: Ms. Burbridge motioned and Mr. Hinson seconded the motion to adopt PC Resolution 2007-2, supporting the Farmington MPO projects in the GRIP2 bill. The motion passed 4-0

**6. MPO ANNUAL SELF-CERTIFICATION
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: MPO Annual Self-Certification
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

As stated in 23 CFR 450.334, the MPO is required to complete the self-certification process annually. Self-certification indicates that the MPO is addressing the transportation planning process and major issues within the metropolitan area.

Supplemental information has been provided that summarizes how the MPO is effectively carrying out the planning process and its requirements. The resolution for

self-certification is attached as well. This self-certification document will then become part of the MPO FY2008 UPWP.

Recommendation: It is recommended that the Policy Committee adopt Resolution 2007-3, finding that the Farmington Metropolitan Planning Organization meets the requirements for Self-Certification.

Discussion:

Mr. Delmagori presented the staff report adding the report will be attached to the UPWP. Mr. Hinson asked why there are only six items on the self-certification. Mr. Delmagori said they were the only items related and required by this MPO.

Action: Mr. Hinson motioned and Ms. Burbridge seconded the motion to adopt Resolution 2007-3, finding that the Farmington Metropolitan Planning Organization meets the requirements for Self-Certification.

**7. FY2008 UNIFIED PLANNING WORK PROGRAM
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2008 Unified Planning Work Program
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

The Unified Planning Work Program (UPWP) describes the administrative tasks, transportation studies, and other planning activities that staff expects to complete during the coming fiscal year beginning on July 1, 2007. The FY2008 UPWP has been reviewed by staff and the entities in order to be approved by the Policy Committee.

The FY2008 UPWP includes the introduction material, the work products expected to be completed, and estimated FY2008 budget tables. The MPO received estimated FY2008 PL and FTA 5303 funding levels from New Mexico Department of Transportation (NMDOT). Each amount increased slightly over FY2007. For comparison, the FY2007 MPO budget and the anticipated MPO FY2008 budget are shown below:

	FHWA PL	PL/ Traffic Counts	FTA 5303	Total Local Match	Local Overmatch	Total Budget
FY2007	\$86,616	\$10,680	\$19,136	\$21,417	\$110,638	\$248,434
FY2008	\$88,551	\$10,680	\$20,363	\$22,001	\$120,305	\$261,900
Difference	\$1,935	\$0	\$1,227	\$584	\$9,667	\$13,466

The FY2008 UPWP will build upon work conducted by staff in FY2007. Policy development, a line route analysis for Red Apple Transit, GIS development, and assistance with corridor studies are expected to be some of the primary work activities

in FY2008 in addition to standard work products and day-to-day operations of the MPO. The FY2008 UPWP will be provided to the Policy Committee under separate cover.

Recommendation: Staff recommends that the Policy Committee approve the FY2008 Unified Planning Work Program.

Discussion:

Mr. Delmagori presented the staff report and explained the staff and Technical Committee members helped create the document. Mr. Delmagori explained the new additions to the UPWP are underlined and the deletions are marked with a strike through. The staff has incorporated the SAFETEA-LU requirements into the document. The biggest change will be the new work on the MTP, and the bicycle/pedestrian plan.

Mr. Hinson asked if the MPO was receiving input from the public on the bicycle/pedestrian plan. Mr. Delmagori said public input was being received and approximately 20-30 people had attended the first public meeting.

Mr. Delmagori said the MPO is increasing the budget by \$13,000 which will increase the entity match by 2.72%. Mr. Delmagori asked the Policy Committee to approve the UPWP so it could be forwarded to the NMDOT to be placed in the State UPWP.

Action: Mr. Hinson motioned and Mr. Darnell seconded the motion to adopt the FY2008 Unified Planning Work Program.

8. POTENTIAL LINK BETWEEN RED APPLE TRANSIT AND SOUTHERN UTE TRANSIT AUTHORITY
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Potential link between Red Apple Transit and Southern Ute Transit Authority
Prepared by: Robert Messenger, MPO Associate Planner
Date: April 17, 2007

Background:

On April 3, 2007, Peter Tregillus, Director of the Southern Ute Community Action Programs (SUCAP), contacted MPO staff about the possibility of investigating transit coordination between Red Apple Transit and Road Runner Transit of the Southern Ute Tribe. Road Runner Transit operates service between Ignacio and Durango, and between Bayfield and Durango.

The purpose of coordinating transit service is to meet the short- and long-term employment transportation needs at the Casino. Currently, it is estimated that 60% of the employees at the Casino are coming from New Mexico via US 550. Mr. Tregillus

noted that the Southern Ute Tribe is expanding its Casino-Hotel-Conference Center and expects to have a construction workforce of 400 employees in June 2007 and a permanent workforce of 600 employees when construction is complete.

SUCAP-Road Runner was one of three entities to receive a short-term technical assistance package for tribal entities from the Community Transportation Association. In the application for the grant, SUCAP noted the high housing costs in Durango and Bayfield and the expectation that a significant amount of the new employees will be coming from northwest New Mexico.

Although the assistance package is temporary, it is expected that the need for casino-hotel-conference center workers will be permanent. The tribe expects to build worker housing for about a quarter of the workforce over the next few years and about a quarter of the workforce already lives near Ignacio. This leaves about 200-300 persons who could commute daily from New Mexico to the casino for work.

The timing of this award complements the NWRPO's proposal of \$50,000 (submitted to the State Legislature by Rep. Patty Lundstrom) for a Regional Transit District (RTD) Feasibility Study. The MPO wants to begin a discussion among the RPO, Red Apple Transit, SUCAP, and other stakeholders about possible coordination across the New Mexico - Colorado borders.

Peter Tregillus with SUCAP will attend the meeting to discuss this idea with the Policy Committee.

Recommendation: It is recommended that the Policy Committee hold a discussion about a potential link between Red Apple Transit and Southern Ute Transit Authority.

Discussion:

Mr. Delmagori said the Southern Ute Transit Authority had contacted the MPO about connecting with the Red Apple Transit to transport employees to work on the new construction projects in Ignacio. Mr. Delmagori introduced Mr. Tregillus for the presentation.

Mr. Tregillus said the Southern Ute Tribe was expecting to increase the number of construction workers to approximately 400 employees by the end of summer. There has been some discussion on traffic and the ways to keep it down. At least 60% of the workers will be traveling from the Northwest New Mexico area and the Southern Ute Tribe would like to find alternate modes of transportation. The Tribe has found some funding in a new funding category and would like to team with Red Apple Transit to incorporate a regional transit plan. Mr. Tregillus said the Southern Ute Transit Authority would like a joint bus stop in Aztec, perhaps at the Safeway store, or if necessary another local parking lot. Mr. Tregillus said it would also help those people who can not drive to find a way to work in Ignacio. Dr. Henderson said that the Safeway parking lot would not be large enough to accommodate the increased parking. Ms. Burbridge said the City of Aztec could look into some other parking areas.

Mr. Tregillus said that Durango has certain designated parking areas that are for connecting with the Southern Ute Transit Authority.

Mr. Tregillus said the Southern Ute Transit Authority has not yet investigated what type of contract would be needed to facilitate the project. Dr. Wideo told Mr. Tregillus to contact the NMDOT. Mr. Tregillus said he has talked to Mr. Dave Harris of the NMDOT, but no intergovernmental agreement would be necessary, since the transit authority is a non-profit organization.

Dr. Wideo said this is a good project and Cibola Transit is currently working on a project like this.

Action: Report was received.

9. **AZTEC VISION REPORT**
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Aztec Vision Report
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

The city of Aztec has developed a transportation vision report that describes alternatives to the potential widening NM 516 to six lanes within the city limits. Carlos Betancourth, consultant for Aztec, will give a presentation on some of the findings and alternatives described in the report. Copies of the report will be available at the meeting.

Recommendation: It is recommended that the Policy Committee receive a presentation on the transportation vision report for Aztec.

Discussion:

Mr. Delmagori introduced Mr. Bentancourth.

Mr. Bentancourth said the City of Aztec has worked with public participation groups to help with the vision report. There has been one delay in the printing. The vision plan elaborates on the strategic goals of the area. The plan looks at not only the vehicle travel, but other modes of transportation, so highways will not be many lanes wide. One of the problems is in the past most highways have been focused on vehicle transportation only, and the vision plan works on incorporating many other modes of transportation, looking at what the community wants and working the design from that point forward.

Mr. Bentancourth said the report goes over the possible changes from designing only roads for vehicle access, rethinking the intersection of 516 and 550 as a shared space and planning future projects to include more multi-modal aspects. One problem with the current transportation network is it is failing to consider other infrastructure areas, and it is now time to begin to think outside the box. The transportation is failing because of no money to expand current highways or construct new highways. Design engineers need to rethink planning to modify roads with multi-modal aspects. The roads and highways need to go beyond simply adding more lanes and capacity to highways.

Mr. Darnell asked if the City of Aztec was planning a round-about for the intersection of 516 and 550. Mr. Bentancourth said the city has the right-of-way and would like to see a round-about intersection at the intersection in the future, but it would depend on the Aztec by-pass being built, funding available and other factors. The round-about would be called a 'Kiva' instead of round-about. Mr. Darnell said he liked the idea and would like to see it work, and complimented the City of Aztec on choosing Kiva as the name.

Mr. Christensen said that he and Mr. Bentancourth have been working on ideas which include multi-modal transportation, safe routes to school and other transportation aspects. Dr. Wideo said it was an excellent idea to begin to show multi-modal designs and ideas, as the Federal government is beginning to require those designs. Dr. Wideo said if the Policy Committee would like a demonstration on multi-modal design aspect, that Mr. Fijole would be able to show what the RPO's are currently doing. Dr. Henderson said it would be a good idea to get information from other organizations.

Mr. Delmagori thanked the City of Aztec staff.

Action: Report was received.

10. ROADWAY ACCESS STANDARDS POLICY
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Roadway Access Standards Policy
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

In the past couple of months, the MPO has been working on developing a roadway access standards policy for this area by completing a scope of work for the policy. The

purpose of roadway access standards is to promote safety, maintain capacity, and preserve the function of roads classified as collector and above in the MPO area. A regional policy is expected to be adopted by the local governments and the Policy Committee. The policy would then be applicable to all of these road classifications in the MPO.

Staff has obtained a presentation on the principals of access standards that will help to explain what is involved with the standards. The presentation was created by the Transportation Review Board (TRB) and will be presented during the Policy Committee meeting.

In coming months, staff will be working with entity staff and selected stakeholders to collect data and develop the specifics of the access standards for each road classification. Participants in the advisory group will review the work products and provide input into the process.

Recommendation: It is recommended that the Policy Committee receive the presentation on the principles of access management.

Discussion:

Mr. Delmagori said the MPO will be working on developing roadway access standards in able to promote safety and road function. The standards would be expected to be adopted by the local governments, making road classifications in the area uniform.

Mr. Delmagori gave a presentation of the access standards. An advisory group may be formed in the future.

Action: Report was received.

11. BIKE/PEDESTRIAN PLAN
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Bike/Pedestrian Plan
Prepared by: Robert Messenger, MPO Associate Planner
Date: April 17, 2007

Background:

MPO staff held the first kickoff meeting of the Bicycle Pedestrian Advisory Group (BPAG) on April 2, 2007. This report includes the accomplishments at the first meeting, and the expectations for the next meeting to be held May 7, 2007. At the April 2, 2007 meeting, MPO staff presented the current status of bicycle and pedestrian components of the transportation system within the MPO boundaries as well as planned future improvements. Staff distributed page-sized base maps of the Farmington, Aztec/Bloomfield, and Kirtland/Fruitland areas so that participants could show their biking and walking routes. Participants were asked to complete and return

these maps so the results could be presented at the next meeting. Approximately 9 biking route and 5 walking route maps have been received as of this writing.

During a feedback period on April 2, the participants provided comments that can be grouped into five categories: political and departmental support, challenges, cost-effective strategies, encouragement, and engineering:

Political and departmental support

- Need to have multi-modal education for city officials - mindset change. Educate the elected officials that it doesn't have to be about the car.
- Get city council to back the idea, get them on board.
- BPAG should include: traffic engineers, zoning, police.

Challenges

- Problem is funding to get to the completion phase.
- Challenges to acquiring R-O-W for trails (one unwilling landowner can break the deal).

Cost-effective strategies

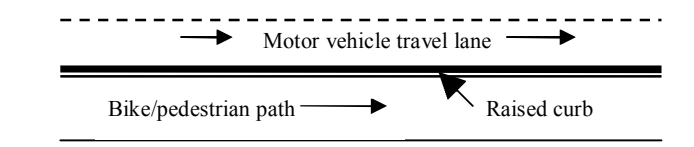
- Get biggest bang for the buck.
- Take advantage of opportunities to build trails concurrently with new development.
- Build bike/walking paths along pipelines, ditches, and other infrastructure.

Encouragement

- Easy to build, example projects will help encourage involvement.
- Have dedicated bike trails/ lanes.
- Roads/ areas for pedestrian/bike improvements (possible example projects):
 - NM 516
 - 20th street
 - US 550
 - Brookside/Apache St. connections and Glade area from Apache Elementary up to Brookside Park
 - Sunrise Parkway between Butler and San Juan College

Engineering

- Need to address ADA compliancy issues - especially for sidewalks, intersections, and access to transit stops.
- Another type of facility is a bike/pedestrian trail that is adjacent to the street; a raised curb separates motor vehicles from bicyclists and pedestrians (see sketch, below).



Because this meeting was delayed, there was not enough time to have break-out group discussions as originally planned. Instead, it was decided to discuss purpose/need, goals, strategies, and desired outcomes at the next meeting.

Recommendation: It is recommended that the Policy Committee receive the report on the first meeting of the Bicycle Pedestrian Advisory Group (BPAG).

Discussion:

Mr. Messenger said there was a good turnout at the first Bike/Pedestrian group meeting. The group was asked to provide areas where they currently bike and walk to find the gaps in between the City plan and what is actually being used. The group will also help in finding new routes and where improvements need to be made. Some of the complaints were about the problems on Auburn and on Vine, and how neither street was compatible for walking nor biking.

The group will meet again at the Civic Center.

Action: Report was received.

12. MPO ANNUAL SELF-CERTIFICATION
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: MPO Annual Self-Certification
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

As stated in 23 CFR 450.334, the MPO is required to complete the self-certification process annually. Self-certification indicates that the MPO is addressing the transportation planning process and major issues within the metropolitan area.

Supplemental information has been provided that summarizes how the MPO is effectively carrying out the planning process and its requirements. The resolution for self-certification is attached as well. This self-certification document will then become part of the MPO FY2008 UPWP.

Recommendation: It is recommended that the Policy Committee adopt Resolution 2007-3, finding that the Farmington Metropolitan Planning Organization meets the requirements for Self-Certification.

Discussion:

Mr. Delmagori presented the staff report adding the report will be attached to the UPWP. Mr. Hinson asked why there are only six items on the self-certification. Mr. Delmagori said they were the only items related and required by this MPO.

Action: Mr. Hinson motioned and Ms. Burbridge seconded the motion to adopt Resolution 2007-3, finding that the Farmington Metropolitan Planning Organization meets the requirements for Self-Certification.

13. FY2007 UPWP 3RD QUARTER REPORT
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: FY 2007 UPWP 3rd Quarter Report
Prepared by: Robert Messenger, MPO Associate Planner
Date: April 17, 2007

Background:

FY2007 UPWP 3rd Quarter Report

The Unified Planning Work Program identifies the planning activities to be completed by the MPO. The UPWP 3rd quarter report is a summary of activities completed by the MPO between January 1, 2007 and March 31, 2007. The following list highlights some of the accomplishments:

- MPO staff developed the FY2008 UPWP with the entities.
- The Policy Committee approved the Public Participation Plan (PPP) to comply with requirements stated in SAFETEA-LU.
- The FY2006 Annual List of Federally Obligated Projects was published.
- The MPO received NMDOT approved 2006 traffic count data and posted data on MPO website.
- Policy development began on road access standards and a Bicycle/Pedestrian Plan for the MPO.
- MPO staff conducted several model runs for the Northeast Farmington Access and Circulation Study.
- The Policy Committee approved an amendment to the FY2007-2012 TIP for the Animas River Pedestrian Bridge in Aztec.

The third quarter report will be handed out to the Policy members at the meeting.

Recommendation: It is recommended that the Policy Committee receive the FY2007 3rd Quarter Report.

Discussion:

Mr. Delmagori presented the report.

Action: Report was received.

14. RED APPLE TRANSIT REPORT
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Red Apple Transit Report
Prepared by: Joe Delmagori, MPO Planner
Date: April 17, 2007

Background:

The February and March report on Red Apple Transit ridership statistics and transit cost share for the entities is attached.

Recommendation: It is recommended that the Policy Committee receive the report.

Discussion:

Mr. Delmagori presented the report. The ridership is slightly up. The Technical Committee has requested a presentation from Rod Hunt at its next meeting which will be re-capped to the Policy Committee at its next meeting.

Action: Report was received.

15. NMDOT

Dr. Wideo thanked the Policy Committee for moving the NMDOT report up in the agenda.

Dr. Wideo said the Federally Obligated funding amount may increase by 6 or 7 percent, which will be a slight increase. The NMDOT has not officially received any funding figures yet.

Dr. Wideo said since the changes in NMDOT financial staff the MPO staff has been very helpful in keeping the MPO billing in order. Dr. Wideo said he had received the preliminary draft billing statement and said it looked good. Dr. Wideo said he had not yet received the official invoice from the City of Farmington.

Dr. Wideo said that Pete Kelly was no longer with the NWRPO and that Jeff Kielly would be filling his role. Mr. Hinson asked if there were any other contacts for the NWRPO. Dr. Wideo said that Sherri Grona was with the Northwest New Mexico Council of Governments and that she would also be helping the RPO and was a contact person.

Dr. Wideo said the RPO would be hold its meeting on May 16, and the NMDOT would be giving a transit presentation, and encouraged the MPO committee members to attend.

Dr. Wideo added that on May 18 there will be a BPE bicycle/pedestrian meeting in Gallup which will start at 10:00 am.

Dr. Wideo encouraged the Policy Committee to attend the Southwest Rural conference presented by NADO, and that last years conference was a very informative conference. Attending this conference will be an excellent opportunity to gather transportation information.

Dr. Wideo said if any members have any questions about GRIP2 that he will be able to help, however, he will be out of the office for two to three days.

Action: Report was received.

16. INFORMATION ITEMS

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Information Items
Prepared by: Robert Messenger, MPO Associate Planner
Date: April 17, 2007

Background:

- a. **Safe Routes to School Program Guideline Applications.** The guideline and application forms can be found at the NMDOT Safe Routes to School website (www.nmsaferoutes.com).
- b. **Safety Projects for the Farmington MPO.** The list of safety projects submitted by the city of Farmington is attached.
- c. **Traffic Count Database System (TCDS) software.** A link and explanations on how to use this software have been posted on the MPO website.
- d. **MPO Quarterly - Hosted by Farmington MPO on June 25, 2007.**
- e. **NMDOT Transportation Commission Meeting - July 19 in Farmington.** The meeting date has been changed from its original August 16 meeting date. Preparations for the meeting will be a collective effort among the local entities rather than the MPO.
- f. **Other.**

Recommendation: Staff recommends that the Policy Committee receive the information.

Discussion:

Mr. Delmagori reminded the Policy Committee the Safe Routes to School applications were due to the state by May 4. The City of Farmington has the intersection of Apache and Main as its next safety project. The traffic count software has been purchased for the MPO and the City of Farmington, the rest of the entities software will be purchased within the next six months.

Mr. Delmagori reminded the Policy Committee the Transportation meeting has been moved up from August to July.

17. Business

- a. **Chairman** – none
- b. **Members** – none
- c. **Staff** – none

18. Business from the Floor

None

19. Adjournment

Ms. Burbridge motioned and Mr. Darnell seconded the motion to adjourn the meeting. There being no further business to come before the Farmington MPO Policy Committee, Dr. Henderson adjourned the meeting at 6:45 p.m

Chair, Dr. Henderson

Secretary, Virginia Turney