

**MINUTES**  
**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**WORK SESSION - TECHNICAL COMMITTEE MEETING**  
**MARCH 9, 2009 1:30 p.m.**

Members Present: David Keck, San Juan County  
Julie Baird, City of Bloomfield  
Steve Christensen, City of Aztec  
Cindy Lopez, City of Farmington

Members Absent: Nica J. Westerling, City of Farmington

Staff Present: Michael D. Sullivan, MPO Officer  
Joe Delmagori, MPO Planner  
Martin Lucero, MPO Associate Planner  
Dee Dee Moore, MPO Admin Aide

Staff Absent: None

Also Present: David Martinez, NMDOT

**1. CALL TO ORDER**

Chairman Keck called the Work Session meeting to order at 1:35 p.m.

**2. REVIEW THE DRAFT FY2010 UNIFIED PLANNING WORK PROGRAM (UPWP)**

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**Agenda Item**

<b>Subject:</b>	FY2010 Unified Planning Work Program (UPWP)
<b>Prepared by:</b>	Joe Delmagori, MPO Planner
<b>Date:</b>	March 3, 2009

**BACKGROUND**

- The Unified Planning Work Program (UPWP) is the fiscal year work plan for the MPO.
- The FY2010 UPWP is anticipated to be approved on April 9, 2009 by the Policy Committee.
- The most important project in FY2010 will be the update to the Metropolitan Transportation Plan.

**CURRENT WORK**

- Staff has developed a list of activities that are expected to be included in the FY2010 UPWP.
- The Technical Committee recommended a Work Session to discuss and review the planning activities shown in the draft UPWP.

**ATTACHMENTS**

- Draft FY2010 UPWP activity list by program area.

**UPWP SCHEDULE**

MONTH	ACTION
January-February 2009	Issued the Call for Projects
February - March 2009	Develop UPWP program areas
March 26, 2009	Technical Committee recommends approval of UPWP
April 9, 2009	Policy Committee approves the FY2010 UPWP

**RECOMMENDATION**

- It is recommended that the Technical Committee review the draft FY2010 UPWP and suggest revisions/additions/deletions to the UPWP.

**Discussion:** Mr. Delmagori outlined the UPWP plan. When discussing the Public Involvement category of the Program Support/Administration Section, Mr. Christensen shared that Mr. Delmagori spoke at his Kiwanis Club meeting and provided a 15 minute informative presentation on the MPO and its Goals & Objectives. Mr. Keck stated that Dr. Henderson presented to him the idea of a mailing list of VIP's, business owners and other interested parties that would receive a special invitation to attend the Technical Committee and Policy Committee meetings. Mr. Delmagori concurred that the idea was sound and would start by arranging to incorporate existing lists from entities, planners and the Chamber of Commerce. Ms. Lopez added that perhaps the invitations should be for special interest topic meetings and not all meetings. Mr. Delmagori concluded by identifying the estimated costs and staff hours for this section.

Mr. Delmagori continued with the next section of the UPWP, General Development and Comprehensive Planning, where the current MTP Update is found. Due to the various elements of the MTP, staff has divided the MTP Update into several subsections. Regarding the section on Bicycle/Pedestrian activities, Mr. Christensen spoke about why there were so many hours to just prioritize projects when there is currently no

funding for these projects. Mr. Delmagori shared that if funding did become available, the MPO would want to have everything in place to apply for those funds, which would include prioritizing the current list of regional projects. Mr. Lucero shared that in the total hours include hours to be utilized for Transit Issues and other items that have been identified within the corresponding table.

Mr. Delmagori returned to his discussion of the UPWP with the Roadway Plan and the Freight Study. Mr. Christensen spoke about how the MPO needs to add hours to address the ozone issue. Mr. Sullivan addressed concerns that without direction from the EPA and the state it is difficult to know what type of activities to add and suggested keeping language about ozone fairly general. Mr. Delmagori stated that the MPO is a stakeholder in the process and the Environmental Department will take the lead putting the plan together. Mr. Lucero also commented that the MPO will be responsible to show that new projects will not be contributing to the overall ozone and that it is important to gain training for this type of activity prior to the federal requirements being instated.

Continuing with the report, Mr. Delmagori covered the Safety and Security Section, the Traffic Count Program Section, the Development Review/Traffic Forecast Section and the Intelligent Transportation Systems Section. All of these sections will have few changes, if any. The Functional Classification Section wording is fairly broad to accommodate any requests to the DOT for classification changes. Mr. Martinez requested that participating in final design for the next phase of the US 64 Bloomfield segment be added into this program area.

Mr. Delmagori completed his presentation after covering Section Five, which showed no changes to Short Range Transit, Safe Routes to Schools and the Scenic Byways categories. Section Six, the Transportation Improvement Program stays the same since the MPO goes through the update process annually from January through April. The last section to be covered in the UPWP was the budget. There will be a slight increase in the PL funding; however the actual amounts have not been confirmed by the DOT. Mr. Delmagori confirmed that the UPWP will most likely need an amendment to address any changes in the funding.

**Action:** The report was received.

### **3. BUSINESS FROM CHAIRMAN, MEMBERS AND STAFF**

Mr. Christensen shared his thoughts about the 1:30pm time for the Policy Committee and that it will be easier to schedule outside presenters. He also stressed the importance of education for the MPO Staff and also educating our committees. This may include the use of guest speakers, graphic presentations and attendance at national or local seminars. Chairman Keck shared that Dr. Henderson suggested sending a personal invitation to the Highway Commissioner for our area.

### **4. BUSINESS FROM THE FLOOR (NMDOT)**

Mr. Martinez, with the DOT, mentioned that the final recommendations have been sent to the Highway Commissioner which included four projects for the Farmington MPO. Mr. Martinez stated that serious reporting requirements will be required for all

approved projects. The reports will be due monthly and the DOT is currently working on a template to help make the reporting process smoother. Ms. Baird shared that the reclassification of West Maple is ready for MPO signature. The re-classification will be a classification trade of Calle De Rio for West Maple, which is better suited as a collector. Ms. Baird added that West Maple appears to meet all the re-classification criteria.

**5. ADJOURNMENT**

Ms. Baird motioned for adjournment, Ms. Lopez seconded the motion. Meeting was adjourned at 3:00pm.

\_\_\_\_\_  
David Keck, Chairman

\_\_\_\_\_  
Dee Dee Moore, MPO Admin Aide