



A G E N D A

Farmington Metropolitan Planning Organization Policy Committee Meeting

**Council Chambers
Bloomfield City Hall
915 N First St
Bloomfield, NM**

**March 8, 2007
5:00 p.m.**

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
March 8, 2007 5:00 PM

This meeting will be held in the Council Chambers, Bloomfield City Hall, 915 N First St., Bloomfield, New Mexico.

| ITEM | PAGE |
|---|-------------|
| 1. Call meeting to order. | |
| 2. Approve the minutes from the January 18, 2007 Policy Committee meeting. | |
| 3. Approve Amendment #1 to the FY2007-2012 Transportation Improvement Program – the Animas River Pedestrian Bridge project. | |
| 4. Review and comment on the draft FY2008-2013 TIP and associated priority list. | |
| 5. Approve the scope of work for the roadway access standards policy. | |
| 6. Review the scope of work, schedule, and list of advisory groups for the Bicycle/Pedestrian Plan. | |
| 7. Review the draft FY2008 Unified Planning Work Program (UPWP). | |
| 8. Receive the 2006 MPO roadway inventory. | |
| 9. Receive a status report on SAFETEA-LU compliance. | |
| 10. Receive the FY2007 UPWP 2 nd Quarter Report. | |
| 11. Receive a report on Red Apple Transit. | |
| 12. Receive a report from NMDOT. a. District 5 (<i>Phil Gallegos</i>) b. Planning Division (<i>Bob Widoe</i>) | |
| 13. Information Items a. FY2006 Annual List of Federally-Obligated Projects. b. Safe Routes to School Introduction Meeting – March 2 in Albuquerque. c. MPO Quarterly Meeting – March 12 in Albuquerque. d. Traffic Count Database System (TCDS) software. e. Association of Metropolitan Planning Organizations Technical Committee f. Other | |
| 14. Business from: a. Chairman b. Members c. Staff | |

| | |
|-----------------------------|--|
| 15. Business from the Floor | |
| 16. Adjournment | |

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Officer at the Farmington Community Development Office, 805 Municipal, Farmington, New Mexico, at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Officer at the Farmington Community Development office if a summary or other type of accessible format is needed.

**Minutes
Farmington Metropolitan Planning Organization
Policy Committee Meeting
January 18, 2007**

The Policy Committee of the Farmington Metropolitan Planning Organization met on Thursday, January 18, 2007, at 5:00 p.m. in the Executive Conference Room, 800 Municipal Drive, Farmington, New Mexico.

Members Present: Chairman Dr. Henderson, San Juan County
Mayor William Standley, City of Farmington
Dan Darnell, City of Farmington
Sally Burbridge, City of Aztec

Members Absent: Sam Hinson, City of Bloomfield

Staff Present: Joe Delmagori, MPO Planner
Robert Messenger, MPO Associate Planner
Virginia Turney, Secretary

Staff Absent: Charity Fechter, MPO Officer

Also Present: Steve Christensen, Technical Committee
Ray Matthews, NMDOT
Rod Hunt, City of Farmington

1. CALL TO ORDER

Dr. Henderson called the January 18, 2007, Policy Committee meeting to order at 5:05 p.m.

2. APPROVAL OF THE MINUTES FROM THE November 9, 2006, POLICY COMMITTEE MEETING

Mr. Darnell motioned and Ms. Burbridge seconded the motion to approve the minutes from the November 9, 2006, meeting.

**#3 PUBLIC PARTICIPATION PLAN
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Public Participation Plan Update
Prepared by: Joe Delmagori, MPO Planner
Date: January 3, 2007

Background:

The Public Participation Plan (PPP), formally called the Public Involvement Plan (PIP), guides the public involvement activities conducted by the MPO. The PPP indicates how the MPO communicates with the public and how it distributes information to the public. The plan describes how long public comment periods must be held and procedures that the MPO must follow to comply with the Open Meetings Act. The PPP was adopted on January 15, 2004 and is required to be updated at least every five years.

In October and November, each MPO committee reviewed proposed changes to the PPP. The update has incorporated SAFETEA-LU requirements and has revised old language. The 45-day public comment period opened on November 15 and closed on January 3. The PPP is available to the public at the city/county hall buildings, the area libraries, the MPO office, and the MPO website.

The following table indicates the remaining PPP update schedule:

| ACTION | TIMEFRAME |
|--|--|
| Develop draft PPP with TC & entity staff | October 2006 (Complete) |
| Present proposed revisions to PC | November 2006 (Complete) |
| Finalize revised PPP for public comment period based on changes from the entities/committees | November 2006 (Complete) |
| 45-day public comment period | November 15 through January 3 (Complete) |
| Public Hearing & TC recommended adoption of PPP | December 2006 (Complete, no comments received) |
| PC adoption of PPP | January 2007 |

No public comments were received by the MPO regarding the PPP.

Recommendation: It is recommended that the Policy Committee adopt the Public Participation Plan.

Discussion: Mr. Delmagori presented the staff report and said no public comment was received.

Action: Mr. Darnell made a motion and Ms. Burbridge seconded the motion to adopt the Public Participation Plan. The motion was approved unanimously.

#4 AZTEC VISION PROJECT
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Aztec Vision Project
Prepared by: Joe Delmagori, MPO Planner
Date: January 3, 2007

Background:

Aztec officials and its public have been meeting to examine transportation alternatives that will help create a transportation network plan for the Aztec community. These alternatives include the NM 516 and US 550 corridors and the proposed East Arterial route. A final report describing these proposals is expected to be distributed by the city of Aztec to the public, NMDOT, and the MPO.

Steve Christensen, Public Works Director for Aztec, will give a status report on recent activities related to the Aztec Vision project, including a summary on the proposed alignments of the east arterial.

Recommendation: It is recommended that the Policy Committee receive the status report on the Aztec Vision project.

Discussion: Mr. Christensen presented an update on the status of the Aztec Vision Plan. Mr. Christensen said Aztec has hired Souder, Miller and Associates to do the first phase of the relief route design. The project would begin south of the Aztec Well Services racetrack on US Highway 550 and terminate on Navajo Dam Road. The south end of the project would tie into CR 350 and then connect to Wildflower Mesa Parkway. A future alternate which is not being considered during initial phase would begin even further south of the three alternates presently being considered.

Mr. Christensen said that alternate 3 is the least favorable alternate because of the terrain and difficult rights-of-way acquisition. Alternates 1 and 2 are more favorable because they pass through private land which would facilitate development of the area. Mr. Christensen added Aztec would not have a problem with right-of-way acquisition as many of the land owners have said they are willing to work with Aztec. Mr. Christensen said Aztec has a \$1 million dollar appropriation through both Senators Bingaman and Domenici's offices earmarked for this project.

Mr. Darnell asked what are the downsides of the relief route. Mr. Christensen replied much of the opposition is coming from an individual in the Kokopelli subdivision because of the possible noise issues and increased traffic through the area. Mr. Darnell added that the relief route would give an opportunity to make improvements on Navajo Dam Road. Mr. Christensen replied that there would be a signalized intersection at the end of the relief route and Navajo Dam Road.

Mr. Delmagori asked if there were any initial results from the evaluation form that Bob Metzler of Souder-Miller prepared. Mr. Christensen said the results were not ready and another public meeting was planned.

Mr. Christensen then discussed the vision for Light Plant Road. The City of Aztec is expecting growth on the north end of Light Plant Road due to a number of planned subdivisions. The City is working on transportation corridors and other ways of making the developments have viable access to NM516 other than down Light Plant Road. Mr. Christensen said that the new subdivision are going to affect the county also. Aztec is trying to fit all four modes into the plans for the area.

Mr. Darnell asked if the City of Aztec has a transportation master plan. Mr. Christensen replied the City is in the process of creating a transportation master plan and that the MPO is helping on the project.

Mayor Standley said the bridge at Red Mesa being washed out and the bridge on the La Plata Highway also being washed out and if the City of Aztec has been affected by those bridges being out. Mr. Christensen said there has been some increased traffic due to the bridges being out and Light Plant Road is seeing the increased traffic. Mr. Christensen said that NM 574/Light Plant Road and the bridges are far down on the list of NMDOT priorities. Mayor Standley added that GRIP 1 was not fully funded. Mr. Matthew said GRIP 1 was funded by the Federal Government which is currently sending out rescissions and from vehicle taxes. GRIP 2 is funded by the oil an gas tax and is purely state funded. Mayor Standley said that his concern was that the GRIP 2 funding will not be used for rural roads and is concerned that neither Light Plant Road nor the bridges will be repaired.

Mr. Hunt suggested the NM574/Light Plant Road be put on the Transportation Improvement Program (TIP) list. Mr. Delmagori said it could be brought to the Technical Committee to be on the TIP.

Action: Report was received.

#5 FHWA PROJECT AUTHORIZATIONS AND AGREEMENTS FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: FHWA Project Authorizations and Agreements
Prepared by: Joe Delmagori, MPO Planner
Date: January 3, 2007

Background:

A letter from NMDOT outlining changes to project authorization and agreements and a copy of the regulation is attached. The purpose of the letter is to inform local governments that federally funded projects that have no expenditures charged to that project within a twelve month timeframe are labeled as an "inactive obligation." More details on these obligations are described in the attached FHWA Project Authorizations and Agreements document.

Any funds considered to be inactive for federally obligated projects will be taken back by the FHWA if the state does not comply with these requirements. As a result, NMDOT and its Regional Design Centers have been contacting the local entities to assist them with these projects. NMDOT is changing its procedures requiring that federal funds will not be authorized until a project is ready to be contractually committed. This procedure will apply to TIP and STIP development. Lastly, NMDOT's Regional Design Managers will complete the federal form for a project or phase that is ready for contract to insure no obligate funds go to a project that is not ready to proceed.

Recommendation: It is recommended that the Policy Committee receive the report.

Discussion: Mr. Delmagori presented the staff report. FHWA has said if a project is not ready it will pull the funding.

Action: Report was received.

**#6 ROADWAY ACCESS STANDARDS MTP POLICY
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Roadway Access Standards MTP Policy
Prepared by: Joe Delmagori, MPO Planner
Date: January 3, 2007

Background:

The Metropolitan Transportation Plan, adopted by the Farmington MPO in April 2005, indicates a need to develop and implement policies and standards for supporting multi-modal needs and achieving acceptable levels of service for our region.

The following prioritized list of MTP policies was approved by the Policy Committee on November 9:

- Roadway Access Standards – These standards would apply to roads classified as collector or above within the MPO boundary.
- Pedestrian/Bicycle Plan – There are no specific pedestrian networks outlined in the MTP. There have been members of the public who are interested in the creation of a bike committee to further develop the bike network in the Farmington area. A bike plan for Bloomfield will be incorporated into the Bicycle Plan. This policy will need to address equestrian issues as well.
- Red Apple Transit Expansion Plan – Line route analysis and potential transit center relocation for further implementation Option #2 as described in the MTP.

MPO staff has developed a draft scope of work for the roadway access standards policy. The scope of work outlining the components of the expected work product and a proposed work schedule for completing this policy are attached.

Recommendation: It is recommended that the Policy Committee discuss, review and modify the draft scope of work and schedule for the Roadway Access Standards MTP policy.

Discussion: Mr. Delmagori presented the staff report and plan. Mr. Delmagori said first two MTP policies would be worked on simultaneously. The MPO will be working on standards for the entire MPO area, so that all entities have the same regulations.

Action: Report was received.

**#7 FY2008-2013 TRANSPORTATION IMPROVEMENT PROGRAM
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2008-2013 Transportation Improvement Program
Prepared by: Joe Delmagori, MPO Planner
Date: January 4, 2007

Background:

The Transportation Improvement Program is a short-term list of projects that are expected to be completed in the immediate future. The six-year TIP is a fiscally constrained document that includes projects that must meet reasonable expectations for funding. The projects in the first three years (FY2008-2010) are a prioritized list based on current funding sources. While the Public Involvement Plan states the TIP needs to be updated at least every two years, the MPO has begun the annual update process to the TIP. The following is an anticipated schedule for the TIP update:

| MONTH | ACTION |
|--------------------------------|--|
| December 14, 2006 | Call for Projects & Project Identification Forms issued |
| January 23, 2007 | Project ID Forms submitted to MPO |
| January 25, 2007 | Entities review project list and establish priorities |
| January 26 – February 16, 2007 | MPO staff will meet with the entities individually to develop TIP project list |
| February 18-March 22, 2007 | 30-day Public Comment period is advertised and opened |
| March 22, 2007 | Technical Committee recommended adoption of TIP |
| April 12, 2007 | Policy Committee adopts the FY2008-2013 TIP |

The TIP is updated based on the procedures outlined in the Public Involvement Plan (PIP). A Project Identification Form and description list for TIP projects is attached. Other forms are acceptable as long as the required information is provided. A formal request for submitting projects to the MPO will be issued to the entities.

Recommendation: It is recommended that the Policy Committee receive the TIP Call for Projects and Project Identification Forms to be submitted to the MPO.

Discussion: Mr. Delmagori said the TIP projects for the next three to six years are fiscally controlled and the MPO has been updating the TIP on an annual basis. Mr. Delmagori said the TIP forms have been issued and they need to be submitted to either him or Mr. Messenger. The Technical Committee will review the projects in February and the MPO will work with individual entities.

Action: Report was received.

#8 RED APPLE TRANSIT PRESENTATION
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Red Apple Transit Presentation
Prepared by: Joe Delmagori, MPO Planner
Date: January 3, 2007

Background:

Rod Hunt, General Services Director for the City of Farmington, will provide an update on the Red Apple Transit System. This presentation includes ridership numbers and other progress on this system that serves Farmington, Aztec, Bloomfield, and part of unincorporated San Juan County.

Recommendation: It is recommended that the Policy Committee receive the presentation.

Discussion: Mr. Hunt gave a presentation on the progress of Red Apple Transit adding he was very proud of his association with Red Apple Transit over the last five years. Ridership has increased, most significantly since adding the routes to Kirtland, Aztec and Bloomfield.

Mr. Hunt said he has been complimented on the changes to the busses themselves, most notably the color change seems to make a difference. Mr. Hunt said a college student remarked they would ride the bus if it didn't look like a special bus, and that the new red buses help make the system look like a bus system and not a special needs system. Mr. Hunt said that many people thought the buses were only for the handicapped. Bus shelters are continuing to be put in and eventually all stops will have a shelter.

Mr. Hunt added that if a rider is either over 65, a student, or handicapped, it's only 50 cents to ride the bus.

Action: Report was received.

#9 NMDOT REPORT:

Discussion: Mr. Matthew of the NMDOT gave an update on the TIP process. He said that the TIP amendment proposal will go to the TAC committee in March. The Aztec TIP project letting would slide forward six months. Mr. Delmagori asked an amendment for this would be needed. Mr. Matthew replied no that approval would simply be made in

March. Mr. Delmagori noted that because of the 30-day public comment period, approval in March would give the MPO a tight schedule. Mr. Matthew said that is the schedule the state wants and would find out any more information. Mr. Delmagori said the two TIP projects were the pedestrian bridge across the Animas River in Aztec and the intersection of Browning Parkway and US 64.

Mr. Matthew said GRIP 2 is aimed primarily at local roads that can't receive Federal funds. In order to receive Federal funds, the road has to be collector or above. GRIP 2 will be going to the legislator in January and either Mr. Matthew or Dr. Widoe will update the MPO's on the progress of the bill. Mr. Matthew added that Governor Richardson is really behind this bill and pushing for its approval.

Mr. Matthew said the State Transportation Commission will be hosted in June in Zuni and Dr. Widoe is urging everyone to attend.

The NMDOT is working on a VISUM training and will try to have a simulation training in June for MPO's to attend.

Mr. Matthew said Dr. Widoe is still recovering and hopes to be able to travel within the next month and should be able to attend the next Policy Committee meeting.

Action: Report was received.

#10 INFORMATION ITEMS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: Information Items
Prepared by: Joe Delmagori, MPO Planner
Date: January 3, 2007

Background:

- a. **MPO Quarterly Meeting.** Staff attended the MPO Quarterly meeting in Santa Fe on December 11.
- b. **Training:**
 - **Intelligent Transportation Systems (ITS) Use and Maintenance.** NMDOT will provide training on using and maintaining an ITS architecture on January 30-31, 2007 in Albuquerque. (Joe Delmagori and Robert Messenger attending)
 - **VISUM Training.** Robert Messenger is attending an introductory course on the traffic model program VISUM on February 6-7 in Salt Lake City, UT. The VISUM program is used to run various "what if" scenarios, such as adding new roads, extending roads, and adding travel lanes.
- c. **2007 NMDOT Transportation Commission Schedule.** The 2007 schedule is attached. Farmington will host the meeting in August.
- d. **Other.**

Recommendation: Staff recommends that the Policy Committee receive the information.

Discussion: Mr. Delmagori presented the staff report. Mr. Delmagori said that a coordinated effort is needed to help ensure the Transportation Commission meeting in August will be on schedule. Dr. Henderson asked the MPO help coordinate the process to make sure the Transportation Commission is not bumped out of the area again.

Action: Report was received.

11. Business

- a. Chairman – none
- b. Members – none
- c. Staff – none

12. Business from the Floor

None

13. Adjournment

Mayor Standley motioned and Mr. Darnell seconded the motion to adjourn the meeting. There being no further business to come before the Farmington MPO Policy Committee, Dr. Henderson adjourned the meeting at 6:15 p.m

Chairman, Dr. Henderson

Secretary, Virginia Turney

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2007-2012 Transportation Improvement Program Amendment #1
Prepared by: Joe Delmagori, MPO Planner
Date: February 27, 2007

Background:

The New Mexico Department of Transportation (NMDOT) requested modifications to two projects caused by reductions in Federal obligation limits. The MPO started the amendment process in late January to modify the following projects in Amendment #1: US 64 Farmington to Bloomfield Phase 1 and the Animas River Pedestrian Bridge in Aztec. The US 64 project, which will reconstruct the Browning Pkwy intersection and widen the road for a distance to be determined, was re-advertised so that it would include the change in the project scope that was not described in the original public notice. Action on that amendment will be requested at the Policy Committee meeting in April.

Proposed Amendment #1 would move the Animas River Pedestrian Bridge project from FY 2007 to FY 2008, as shown in the following table.

| Project Description | Current | | Proposed | | Comment |
|---|------------|---------|----------|------------|---|
| | FY 2007 | FY 2008 | FY 2007 | FY 2008 | |
| Animas River Pedestrian Bridge (Connecting Hartman Park to Riverside Park in Aztec) | \$ 760,000 | \$ - | \$ - | \$ 760,000 | No funding change; fiscal year change from FY2007 to FY2008 |
| | \$ 760,000 | \$ - | \$ - | \$ 760,000 | |

The 30-day comment period for this Amendment #1 opened on Sunday, January 28, 2007 and ended on Friday, March 2, 2007. A public hearing was held during the MPO Technical Committee meeting on February 22, 2007. No comments were made at the public hearing and no comments have been received as of the date of this staff report. Public notices were placed in the Farmington Daily-Times, the MPO website, and city/county halls in the area, as described in the PPP. Should substantive comments be received prior to March 8, they will be presented to the Policy Committee.

Recommendation: It is recommended that the Policy Committee approve Amendment #1, the Animas River Pedestrian Bridge, to the FY 2007-2012 TIP.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: FY2008-2013 TIP Priority List
Prepared by: Joe Delmagori, MPO Planner
Date: February 28, 2007

Background:

SAFETEA-LU requires that the MPO prioritize the projects included in the Transportation Improvement Program (TIP). The list is to include all federally and state funded projects within the MPO in the first three years of the TIP (FY2008-2010).

The Technical Committee is expected to develop and recommend approval of a priority list at a special meeting on March 2. The evaluation criteria adopted during development of the Metropolitan Transportation Plan will be used to score and rank the projects. These criteria are all weighted equally. A copy of the criteria is attached for information.

The recommended priority list of Federal and State funded projects for the FY2008-2013 TIP will be sent to the Policy Committee under separate cover after March 2. The prioritized project list will be included in the draft FY2008-2013 TIP, also to be delivered under separate cover.

The 30-day public review period for the draft FY2008-2013 TIP will begin on March 11, 2007. Changes suggested by the Policy Committee will be incorporated into the draft before the review period begins. The revised TIP schedule, including remaining activities and milestones, is attached.

Recommendation: It is recommended that the Policy Committee review and comment on the draft FY2008-2013 TIP and associated priority list.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Roadway Access Standards Policy
Prepared by: Joe Delmagori, MPO Planner
Date: February 27, 2007

Background:

After a priority list of MTP policies was approved in November 2006, the MPO began developing the roadway access standards policy for this area. The purpose of roadway access standards is to promote safety, maintain capacity, and preserve the function of roads classified as collector and above in the MPO area. A regional policy is expected to be adopted by the Policy Committee and the local governments. The policy would then be applicable to all of these road classifications in the MPO.

The scope of work that will guide the policy development is attached for Policy Committee review and approval. The purpose and need, goals, and advisory group list are also attached for review. Over the next several months, staff will collect data and develop the specifics of the access standards for each road classification. Participants in the advisory group will review the work products and provide input into the process.

Recommendation: It is recommended that the Policy Committee review and approve the scope of work for the Roadway Access Standards policy.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Bike/Pedestrian Plan
Prepared by: Robert Messenger, MPO Associate Planner
Date: February 27, 2007

Background:

As approved by the Policy Committee, staff is developing a bicycle/pedestrian plan for the MPO. The Bicycle/Pedestrian Plan will provide guidance on creating safe, efficient

networks and facilities for bicyclists and pedestrians. When implemented, the plan will provide more mode choices for transportation users.

Scope of Work

Attached for review is a draft scope of work describing tasks associated with plan development.

Advisory Group

As discussed at the Policy and Technical Committee meetings, the MPO proposes to create an advisory group of representative stakeholders to assist in plan development. Attached for discussion is a list of groups proposed for inclusion on the advisory committee. After Policy Committee review, staff will invite the groups to appoint representatives to participate in the bicycle/pedestrian advisory group.

The advisory group will be asked to review existing bicycle/pedestrian plans, identify goals and strategies, and create a purpose/needs statement for the MPO Bike/Pedestrian Plan. It is expected that this group will assist with plan development through its entirety. These work products will be reviewed by staff and Technical Committee members. The initial "kickoff" meeting with the advisory group is planned for late March.

The Technical Committee reviewed the list at its February 22nd meeting and recommended that staff begin inviting persons that may be interested in representing the groups.

Recommendation: It is recommended that the Policy Committee review and approve the draft scope of work and schedule. Also, it is recommended that the Policy Committee review the list of advisory group members to assist with the development of the Bicycle/Pedestrian plan.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: FY2008 Unified Planning Work Program
Prepared by: Joe Delmagori, MPO Planner
Date: February 28, 2007

Background:

The Unified Planning Work Program (UPWP) describes the administrative tasks, transportation studies, and other planning activities that staff expects to complete during the coming fiscal year beginning on July 1, 2007. The FY 2008 UPWP is under development by staff with input from the entities.

The draft FY2008 UPWP is attached for information. It maintains the sub-area activity headings used in previous years, as follows:

- Program Support & Administration: day-to-day administration such as meetings, UPWP quarterly reports, and public involvement.

- General Development & Comprehensive Planning: activities applicable to all members of the MPO such as policy development, the traffic count program, and ITS.
- Long Range Transportation Planning: traffic demand modeling, GIS activities, as well as specific transportation studies such as US 64 final design and the Piñon Hills Extension study.
- Short Range Transportation Planning: transit activities to be worked on by the MPO.
- Transportation Improvement Program: management and oversight of the short-range plan.
- Budget: summary narrative and tables showing overall funding and local contributions.

The MPO received estimated FY2008 PL funding levels from New Mexico Department of Transportation (NMDOT). The state also recommended using FY2007 funding levels for FTA 5303 funding. For comparison, the FY2007 MPO budget and the anticipated MPO FY2008 budget are shown below:

| | FHWA PL | PL/ Traffic Counts | FTA 5303 | Total Local Match | Local Overmatch | Total Budget |
|------------|----------|--------------------|----------|-------------------|-----------------|------------------|
| FY2007 | \$86,616 | \$10,680 | \$19,136 | \$21,417 | \$110,585 | \$248,434 |
| FY2008 | \$88,551 | \$10,680 | \$19,136 | \$21,694 | \$121,839 | \$261,900 |
| Difference | \$1,935 | \$0 | \$0 | \$277 | \$11,254 | \$13,466 |

The Technical Committee is expected to recommend approval of the UPWP on March 22 for Policy Committee consideration on April 12. The deadline for submitting the FY2008 UPWP to the New Mexico Department of Transportation is April 15, 2007.

Recommendation: Staff recommends that the Policy Committee review the draft list of activities for the FY2008 Unified Planning Work Program.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: 2006 MPO Roadway Inventory
Prepared by: Robert Messenger, MPO Associate Planner
Date: February 27, 2007

Background:

Between November 2006 and February 2007, MPO staff with some assistance from Community Development staff, inventoried roads classified as collector and above on the functional classification map for the MPO. The inventory is used primarily as the basis for the road network used in the regional travel model. The following characteristics for each road section were collected to complete this comprehensive list:

- Road name and beginning and ending point
- Number of lanes by direction
- Presence or absence of sidewalks, bike lanes, and wide shoulders
- Speed limit

- Stop signs and traffic signals
- Turn lanes and median type
- Explanations of special conditions for specific road sections

The road inventory is current as of February 12, 2007 and is intended to be updated thoroughly on an annual basis. In addition to the annual inventory, staff will maintain a running list of changes based on information provided by the entities. In addition to its use as the base for the model's roadway network, the road inventory also is expected to be used for:

1. GIS mapping applications.
2. Plan development.
3. Traffic studies.
4. Policy development.
5. Project development.

Recommendation: It is recommended that the Policy Committee receive the 2006 roadway inventory.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: SAFETEA-LU Compliance
Prepared by: Joe Delmagori, MPO Planner
Date: February 27, 2007

Background:

New statewide and metropolitan planning requirements outlined in the federal SAFETEA-LU transportation bill will go into effect on July 1, 2007. On February 14, the Final Rule on Statewide and Metropolitan Planning was issued. Staff is reviewing the Rule to identify any changes not yet accounted for that may apply to the Farmington MPO. At the time of this staff report, there have been no additional requirements that will apply to the MPO.

The updated MPO Public Participation Plan (PPP) was adopted in January and is now in compliance. The PPP identifies public groups that the MPO should consult with when developing plans and projects as well as describing how and when the public can best interact in the planning process. The Annual Listing of Federally Obligated Projects was published in February. In April, the FY2008-2013 TIP and the FY2008 UPWP will meet requirements as those documents are completed.

Any requirements associated with the Metropolitan Transportation Plan (MTP) will be completed when the MPO updates its long range plan, which is anticipated to start in late 2008. The Coordinated Public Transit-Human Services Transportation Plan is a requirement for rural areas and will be developed by the Northwest RPO; however, the FMPO will stay informed about its progress.

A table describing SAFETEA-LU requirements and the MPO's current status is attached.

Recommendation: It is recommended that the Policy Committee receive the report.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2007 UPWP 2nd Quarter Report
Prepared by: Robert Messenger, MPO Associate Planner
Date: February 27, 2007

Background:

The Unified Planning Work Program (UPWP) identifies the planning activities to be undertaken by the MPO. The UPWP 2nd quarter report summarizes the activities completed and the expenditures made by the MPO between October 1, 2006 and December 31, 2006. The following list highlights some of the accomplishments:

- Robert Messenger was hired as the MPO Associate Planner.
- The Policy Committee adopted resolutions approving the ITS architecture for the MPO and supporting GRIP2.
- The four individual government entities approved the Joint Powers Agreement.
- A TIP Adjustment letter was submitted to NMDOT for four federally funded rollover projects in the MPO that will carry forward from FY2006 to FY2007.
- MPO staff conducted several model runs for the Northeast Farmington Access and Circulation Study.
- A TIP Call for Projects letter was issued to the local entities to gather new project information and to revise current TIP information.
- Traffic counts for the MPO were taken during October and recounts were taken during November.

The second quarter report will be distributed to the Policy Committee at the meeting.

Recommendation: It is recommended that the Policy Committee receive the FY2007 2nd Quarter Report.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Transit Report
Prepared by: Joe Delmagori, MPO Planner
Date: February 28, 2007

Background:

The January report on Red Apple Transit ridership is attached.

Recommendation: It is recommended that the Policy Committee receive the report.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Information Items
Prepared by: Joe Delmagori, MPO Planner
Date: February 27, 2007

Background:

- a. **FY2006 Annual List of Federally-Obligated Projects.** The list is attached and has been posted in the Daily-Times and on the MPO website. It is also available at the city/county hall buildings and area libraries.
- b. **Safe Routes to School Introduction Meeting.** Joe Delmagori and Steve Krest will attend this meeting on the statewide Safe Routes to School program in Albuquerque on March 2, 2007.
- c. **MPO Quarterly Meeting.** Robert Messenger will attend the next quarterly meeting of the MPOs hosted by MRCOG on March 12, 2007.
- d. **Traffic Count Database System (TCDS) software.** The program is a web-based interface that allows users to view traffic count data collected by the MPO and its entities. The MPO will have five licenses which will enable the three cities, county, and MPO staff to input data into the system.
- e. **Association of Metropolitan Planning Organizations Technical Committee.** Charity Fechter has been reappointed to the Committee.
- f. **Other.**

Recommendation: Staff recommends that the Policy Committee receive the information.