



A G E N D A

Farmington Metropolitan Planning Organization Policy Committee Meeting

**Commission Chambers
Aztec City Hall
201 W Chaco St
Aztec, NM**

**November 8, 2007
5:00 p.m.**

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
November 8, 2007 5:00 PM

This meeting will be held in the Commission Chambers, Aztec City Hall, 201 W Chaco St., Aztec, New Mexico.

ITEM	PAGE
1. Call meeting to order.	
2. Approve the minutes from the September 13, 2007 Policy Committee meeting.	1
3. Approve Amendment #2 to the FY2008-2013 Transportation Improvement Program (TIP).	13
4. Approve the FY2008 Unified Planning Work Program (UPWP) budget amendment.	15
5. Adopt Resolution 2007-4 establishing the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, providing for the annual determination of reasonable notice of meetings, and establishing the meeting times, dates, and locations for the Farmington Metropolitan Planning Organization Policy Committee for 2008.	18
6. Receive a status report on the Aztec Transportation Network Study (<i>NMDOT & Consultants</i>).	23
7. Bicycle/Pedestrian Plan. a. Review the walking and biking network maps. b. Review the draft policies. c. Review the draft criteria.	24
8. Receive a status report on the draft access management policies and standards.	30
9. Hold a discussion on public transit in the MPO area.	36
10. Receive an overview of NMDOT funding from the State level to the Districts.	39
11. Receive a report on the Air Quality Meeting with the NM Environment Department.	46
12. Receive a report from NMDOT. a. District 5 (<i>Phil Gallegos</i>) b. Planning Division (<i>Bob Wideoe</i>)	
13. Information Items a. Traffic Count Program. b. AMPO Conference – October 2-5, 2007 in Little Rock, AR.	49

<ul style="list-style-type: none"> c. Citizens Conference – October 9, 2007. d. FY2008 UPWP 1st Quarter Report. e. Safe Routes to School Funding f. FY2007 Annual List of Obligated Projects. g. Other 	
<ul style="list-style-type: none"> 14. Business from: <ul style="list-style-type: none"> a. Chairman b. Members c. Staff 	
15. Business from the Floor	
16. Adjournment	

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Officer at the Farmington Community Development Office, 805 Municipal, Farmington, New Mexico, at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Officer at the Farmington Community Development office if a summary or other type of accessible format is needed.

**Minutes
Farmington Metropolitan Planning Organization
Policy Committee Meeting
September 13, 2007**

The Policy Committee of the Farmington Metropolitan Planning Organization met on Thursday September 13, 2007 at 5:00 p.m. at the Council Chambers of the Bloomfield City Hall, 915 N. First Street, Bloomfield, New Mexico.

Members Present: Sally Burbridge, City of Aztec
Chairman Dr. Henderson, San Juan County
Sam Hinson, City of Bloomfield
Dan Darnell, City of Farmington

Members Absent: Mayor William Standley, City of Farmington

Staff Present: Joe Delmagori, MPO Planner
Robert Messenger, MPO Associate Planner
Virginia Turney, Secretary
Charity Fechter, MPO Officer

Staff Absent: None

Also Present:

None

1. CALL TO ORDER

Dr. Henderson called the September 13, 2007, Policy Committee meeting to order at 5:13 p.m.

2. APPROVAL OF THE MINUTES FROM THE JUNE 14, 2007, POLICY COMMITTEE MEETING

Mr. Darnell motioned and Mr. Hinson seconded the motion to approve the minutes from the June 14, 2007, meeting. The motion passed unanimously.

**3. ANNUAL ELECTION OF OFFICERS
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Annual Election of Officers
Prepared by: Joe Delmagori, MPO Planner
Date: September 4, 2007

Background:

On an annual basis, the Policy Committee selects the Chair and Vice-Chair from their membership who will serve until the next annual election.

The Chair presides over the meetings and is responsible for the other duties outlined in the Bylaws and Operating Procedures document. The Vice-Chair presides over the meetings in the absence of the Chair.

Recommendation: It is recommended that the Policy Committee accept nominations and vote to elect the Chair and Vice-Chair.

Discussion: Mr. Delmagori thanked Dr. Henderson for his work as the chairman of the Policy Committee, and then opened the meeting up for nominations. Mr. Darnell nominated Dr. Henderson as chairman. Dr. Henderson was elected chairman of the Policy Committee. Mr. Darnell nominated Mr. Hinson to remain vice-chair. Mr. Hinson was elected vice-chair.

Action: Dr. Henderson was elected chairman and Mr. Hinson was elected vice-chairman. The vote was unanimous 4-0.

**4. FY2008-2013 Transportation Improvement Program (TIP) Amendment #1
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2008-2013 Transportation Improvement Program (TIP)
Amendment #1
Prepared by: Joe Delmagori, MPO Planner
Date: September 4, 2007

Background:

Three projects in the MPO are part of Amendment #1 to the FY2008-2013 Transportation Improvement Program. The first project involves scope and funding changes to the US 64 Farmington to Bloomfield Phase 1 project due to advancing the FY2008 funding to let the project in August. The second project is additional funding and a fiscal year change to preliminary engineering for the Aztec Urban Study. The third project changes the sidewalk project on 20th Street in Farmington to an unfunded Enhancements (TPE) request in FY2012 due to a lack of available Enhancement funding. Full details of the amendment are found in the attached public notice.

The 30-day comment period for Amendment #1 opened on Sunday, August 12, 2007 and ends on Monday, September 10, 2007. The public notices have been advertised in the Farmington Daily-Times, the MPO website, and city/county halls in the area, as described in the Public Participation Plan (PPP).

A public hearing was held during the Technical Committee meeting on August 23, 2007. No public comments were received at the public hearing. Should substantive comments be received prior to September 10, they will be presented to the Policy Committee.

Recommendation: It is recommended that the Policy Committee approve Amendment #1 to the FY 2008-2013 TIP.

Discussion: Mr. Delmagori presented the staff report. Mr. Delmagori said he would investigate why the 20th Street project was not on the STIP, because it had been on the TIP, and it would require getting more information from the NMDOT.

Mr. Hinson asked if the 20th Street project failed to meet a deadline. Ms. Fechter said it had not and was scheduled to be completed in 2009, but it was lost somewhere in the STIP process, and the loss is on the NMDOT part. Ms. Fechter said the NMDOT is to review MPO TIPs and leave them as submitted. The DOT is not allowed to change the projects like they can for the RPO's. Mr. Hinson said someone should have some information. Mr. Darnell asked if anything else was missing. Mr. Delmagori said this project was the only one to be missing and is going back onto the un-funded list, so it stays on the TIP and will be shown as an unfunded transportation enhancement request in 2012.

Action: Mr. Darnell motioned and Ms. Burbridge seconded the motion to approve Amendment#1 to the FY2008-2013 TIP.

**5. COMMITTEE BYLAWS AND OPERATING PROCEDURES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Committee Bylaws and Operating Procedures
Prepared by: Joe Delmagori, MPO Planner
Date: September 5, 2007

Background:

One task for the Policy Committee is to review the Committee Bylaws and Operating Procedures annually. This document describes committee membership, the types of MPO meetings and their functions, and meeting preparation responsibilities of MPO staff. The purpose of the Bylaws is to establish guidance on issues not addressed in the Joint Powers Agreement. The Bylaws are in effect through September 30, 2009.

This will be an opportunity to review the Committee Bylaws. In the past year, there have been no significant situations that required changes to the Bylaws. Staff has no recommendations for changes or corrections to the Bylaws at this time.

Recommendation: It is recommended that the Policy Committee review the Committee Bylaws and Operating Procedures.

Discussion: Mr. Delmagori said the Policy Committee needed to review the Bylaws and Operating Procedures. Mr. Hinson said it has been discussed thoroughly before and felt it did not need changes. Mr. Darnell asked if there was a need to revisit this issue after the MPO Officer leaves. Ms. Fechter said the MPO Officer policy is in place and appointing a new MPO Officer is already addressed in the current bylaws. She further noted that an administrative change is needed for the Technical Committee Chair and for the MPO Officer, once a new person is appointed to that position.

Mr. Hinson asked if the NMDOT had any influence on the By-Laws. Mr. Delmagori said they are only updated and changed by the MPO Policy Committee.

Action: Report was received.

**6. HOUSE MEMORIAL 35 TECHNICAL COMMITTEE MEETINGS
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: House Memorial 35 Technical Committee Meetings
Prepared by: Joe Delmagori, MPO Planner
Date: September 4, 2007

Background:

House Memorial 35 was organized by Representatives Lundstrom and Silva requesting NMDOT to establish a technical committee representing public and private industries and government staff from all transportation areas to identify opportunities for a long-term, sustainable transportation system in New Mexico. Its purpose is to seek strategies to provide funding for the unmet transportation needs of cities and counties in New Mexico.

In the past month, the MPO has attended three HM35 meetings. On July 25, the HM35 Technical Committee received presentations about the anticipated future of federal funding and the status of transportation funding in New Mexico. As a result of these presentations, the MPOs and RPOs in New Mexico met in a joint meeting on August 7th to prepare a presentation that gives a broad estimate of all of New Mexico's unmet

transportation needs. The unmet needs estimates were presented to the HM35 Committee on August 21. More information on these meetings is attached.

The HM35 Technical Committee is scheduled to meet several times over the next few months. With assistance from the MPOs, RPOs, and NMDOT, the HM35 Technical Committee intends to present a final report to the Legislative Finance Committee on October 15 that outlines new funding strategies for the transportation needs in New Mexico.

Recommendation: It is recommended that the Policy Committee receive a report on the House Memorial 35 Technical Committee meetings.

Discussion: Mr. Delmagori presented the staff report and meeting updates. Mr. Delmagori said Mr. Messenger has put together a table showing the un-met needs and the MTP was used for part of Farmington's items. There is a \$225 million short fall in funding. Mr. Messenger gathered data on unmet needs, compiled it, and inserted the table of unmet needs for all of the RPOs and MPOs into the draft report written by Barbara Deaux.

Mr. Messenger said at the RPO meeting held yesterday the state was looking at funding strategies. One item looked at was possibly removing the GRT tax on transportation projects, or setting aside the GRT tax for transportation projects in a transportation-only fund that could then be redistributed to the entities. Mr. Hinson said there was a bill for GRT on construction which failed. Mr. Messenger said he had no knowledge of the bill. Mr. Hinson said it was defeated.

Mr. Hinson said he had concerns about increasing the GRT because smaller communities don't receive much GRT funding and he had heard that small communities would be hit hard from the tax. Ms. Burbridge said the many small communities count on GRT funding.

Mr. Messenger said the MPO and RPO's are asking the Policy Committee members to talk to their entities and to prepare a resolution to support new ways of funding. Ms. Burbridge asked if the Policy Committee was to talk to other elected officials regarding new funding. Mr. Messenger said if it was possible for the Policy Committee to talk to other elected officials it would be good to get ideas. Mr. Delmagori said he felt the HM35 Technical Committee had not let the local entities involved in MPO's know about the bill and would like the bill to be brought to the attention of the local elected officials. He said the MPOs should not take on the role of advocating for alternative funding strategies and that these initiatives should be coming from local elected officials.

Action: Report was received.

**7. NHI TRAINING ON THE FEDERAL-AID PROGRAM
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: NHI Training on the Federal-Aid Program
Prepared by: Joe Delmagori, MPO Planner

Date: September 4, 2007

Background:

On August 8-9, 2007 FHWA and NMDOT hosted a two-day training on the Federal-Aid Program. It provided an overview of the program and the Highway Trust Fund, the funding distribution process, obligation limitation, and contents of appropriation acts.

The agenda for the training is attached. A summary of the main topics is also attached and will be discussed with the Policy Committee. Charts and tables from the training are included for reference.

The course provided a basic level of understanding that is necessary for knowing how core program funding is determined on the federal level and distributed to the states. While much of the funding processes are handled on the state level, a condensed training directed to members of the Farmington MPO may be useful. It may also be beneficial to receive training that explains how NMDOT distributes its funding among the districts and how much funding can be applied for by the entities of the Farmington MPO on a yearly basis.

Recommendation: It is recommended that the Policy Committee receive a summary of the NHI Training on the Federal-Aid Program.

Discussion: Mr. Delmagori presented the staff report. The course was a very informative course and discussed many aspects of Federal funding. Mr. Delmagori said the Technical Committee suggested a course be offered locally so members of the MPO could better understand the Federal funding process.

Action: Report was received.

**8. AZTEC TRANSPORTATION NETWORK STUDY
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Aztec Transportation Network Study

Prepared by: Joe Delmagori, MPO Planner

Date: September 4, 2007

Background:

On June 13, the MPO was informed about the initial steps NMDOT and its consultants will take for the Aztec Transportation Network Study. The network study will assist in helping to determine potential alternatives to the widening of NM 516 in Aztec. As a way to determine existing traffic volumes and patterns, Wilson & Company will collect traffic count information at major intersections throughout the Aztec area and run origin-destinations studies to determine where traffic begins and ends. This will be a five-week process starting in mid-September.

The MPO Technical Committee has held discussions on additional elements that may be worked on at the local level to supplement NMDOT assistance. Some initial ideas that could be part of the network study include studying secondary road system alternatives and integrating land-use and transportation planning strategies. These additional elements will become better defined based on the results of the traffic counts and origin-destination studies.

On September 20, Wilson & Co. will hold a meeting with interested agencies to discuss the project scope and identify issues to be addressed by the network study. The agenda and traffic count locations are attached.

Recommendation: It is recommended that the Policy Committee receive a status report on work activities to be involved with the Aztec Transportation Network Study.

Discussion: Mr. Delmagori presented the staff report. Mr. Delmagori went over the aspects of the origin and destination (O&D) study. Ms. Burbridge said she thought the O&D was already done with the previous traffic counts. Mr. Delmagori said they have not been done.

Ms. Burbridge asked when the meeting would be held. Mr. Delmagori said it was at 10:00 a.m. at the Aztec Library. Wilson & Co. will be gathering local information and looking at what work needs to be accomplished. Mr. Hinson asked if they were still going to do the traffic counts. Mr. Delmagori said they were. Mr. Hinson said it seems like a lot of traffic counts are being done on that one particular area. Ms. Fechter said the new traffic counts are to provide different information. Ms. Fechter added that a link to the traffic counts should be available through the NMDOT web sight. Mr. Messenger said the counts will be used to help update the traffic model.

Dr. Henderson asked what the study was to determine. Mr. Delmagori said it would determine existing traffic conditions and which plans would produce feasible roadways for the area.

Action: Report was received.

9. BICYCLE/PEDESTRIAN PLAN
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Bicycle/Pedestrian Plan
Prepared by: Robert Messenger, MPO Associate Planner
Date: September 5, 2007

Background:

During the last four months, the MPO has had initial success in soliciting public input for the development of a Bicycle/Pedestrian Plan for the MPO. Through three meetings with the Bicycle and Pedestrian Advisory Group (BPAG), participants have been given an overview of what will be in the plan and have helped develop purpose, need, and goals. They have also created a list of future desired walking and biking improvements for this area.

Based on input from the BPAG and research of existing plans, staff completed the first draft of the introduction sections for the Bicycle/Pedestrian Plan in late July. The sections included in this draft are attached and the draft is available on the MPO website. Staff issued the draft to the BPAG and to the entities for review during early August. Further opportunity to review and modify the draft occurred on August 20.

An outline of upcoming work for the Bicycle/Pedestrian Plan was also discussed on August 20. Anticipated sections of the plan that will be developed include: criteria for prioritizing lists of desired biking and walking improvements, short and long range priority lists, bicycle/pedestrian policies and standards, Safe Routes to School strategies, transit and ADA accommodations, design guidelines and subdivision development standards, and funding sources and strategies.

The next BPAG meeting will be held on September 24th at 6 p.m. at a location to be determined.

Recommendation: It is recommended that the Policy Committee receive a report on the Bicycle/Pedestrian Plan.

Discussion: Mr. Messenger said there was a meeting in April to present an overview of the Bicycle/Pedestrian Plan. Other meetings have been held to discuss needs and goals. Mr. Messenger said the BPAG is interested in multi-modal forms of transportation and is interested in researching other areas of the country to find ideas and programs that have worked elsewhere. There is a need to balance the bike plan to suit both experienced and non-experienced riders. The next bicycle/pedestrian meeting will be held on September 26th, and will be held in either Bloomfield or Aztec so the concerns of the citizens in those cities can be addressed also.

Mr. Darnell said that Kate Larue at San Juan College would be interested in being part of the BPAG. Mr. Darnell said he appreciates the work the MPO is doing on the bicycle/pedestrian plan, and said one of the significant problems he has heard the most about is the lack of sidewalks and a bike path on north Butler. Ms. Fechter said the roadway used to have more of a bike path but once the road was changed the bike path was changed. Mr. Darnell said the entities need to make sure when a road or development is improved or installed the walking and biking paths be included.

Mr. Darnell said the other area in Farmington is the Wildflower Drive area and there are no walking or bike paths on the road, and it is even dangerous for vehicles. Mr. Darnell said the city is working on the intersection of Wildflower and Wildflower Mesa and he would like walking and bike paths considered in the design. Ms. Fechter said the city is aware of the problem and is working on fixing the issue.

Dr. Henderson asked if the plan would affect the whole county. Mr. Messenger said it would be a good idea for the MPO to work with the RPO and Navajo Nation to discuss standards for the entire county. Dr. Henderson said there needs to be bike trails to connect the entities. Mr. Delmagori said the bike and pedestrian paths can be on secondary roads that parallel major facilities. Dr. Henderson said the old railroad right-of-way would be a good path, however it would take a lot of work and funding to do that but should be considered. Mr. Delmagori said the railroad right-of-way had been discussed at BPAG meetings.

Ms. Burbridge said Aztec Trails and Open Spaces (ATOS) has talked about many trails and knows how hard it is to get a path completed and suggested the MPO contact ATOS for help. Mr. Messenger said they would be a good asset for the MPO.

Action: Report was received.

10. ACCESS MANAGEMENT POLICIES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Access Management Policies
Prepared by: Joe Delmagori, MPO Planner
Date: September 4, 2007

Background:

On August 14, the Access Management Advisory Group reviewed draft policies for access management to establish guidelines that will apply to all of the entities. The policies pertain to roads and driveways, medians, corner clearances, and bicycle/pedestrian accommodations.

Participants at the August 14 meeting provided suggestions and changes to the draft policies. Changes were then discussed at the Technical Committee on August 23. A summary of the draft policies is attached for review.

The advisory group will likely hold another meeting to further define the policies. Once the policies are accepted, the MPO will begin work on specific access standards and an implementation process.

Recommendation: It is recommended that the Policy Committee receive a status report on and review the draft access management policies.

Discussion: Mr. Delmagori said the access management group and Technical Committee have come up with some access management policies. The intention is to create a plan that applies to collectors, arterials and highways in the area, and the plan would have standards for all entities. This would help developers have the same standards for all entities.

Mr. Delmagori presented the policies to the Policy Committee. The first policy is having concrete definitions, functions and purposes and speed ranges for various road classifications and is based on various entity documents. The second policy describes the dimensions of roadways, sidewalk widths, driveway lanes, ect. The third policy describes standard width and separation corner clearance and will have the standards of the access management policy and will be developed further along. Other policies deal with circulation and getting traffic off of arterial roads and looking at shared parking lots, frontage roads and median placement.

Mr. Hinson said the plan is good but it might be a problem to get that much right of way. And many of the property owners are not going to give up their land. Mr. Delmagori said the access management plan is geared toward new roads and retrofitting has not yet been discussed.

Mr. Delmagori said the last policies deal with not allowing residential driveway access on arterial roads. And a multi-modal aspect of the plan is also being considered. The policies also mention applicable pedestrian/bicycle lanes on collectors that meet ADA requirements for all new constructions. Mr. Delmagori presented the objectives for the eighth policy.

Mr. Hinson said he is happy this plan is being done.

Action: Report was received.

**11. FY2007 PERFORMANCE AND EXPENDITURE REPORT
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2007 Performance and Expenditure Report
Prepared by: Robert Messenger, MPO Associate Planner
Date: September 5, 2007

Background:

This report summarizes the significant accomplishments by the MPO from July 1, 2006 through June 30, 2007. A full summary of significant accomplishments is attached.

The MPO has presented summaries of the Year End report to the City of Bloomfield on August 13, to San Juan County on August 15, and to the City of Aztec on August 21. Staff is working to present to the City of Farmington sometime in September.

The FY2007 Performance and Expenditure Report will be handed out to the Policy Committee members at the meeting. It is also available on the MPO website.

Recommendation: It is recommended that the Policy Committee receive the FY2007 Performance and Expenditure Report.

Discussion: Mr. Delmagori said the MPO has presented the FY2007 Performance and Expenditure Report to all the local entities Commissions and Councils, except Farmington and is scheduled to present it at a City of Farmington City Council work session in November.

Action: Report was received.

**12. RED APPLE AND ROAD RUNNER TRANSIT
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Red Apple and Road Runner Transit
Prepared by: Joe Delmagori, MPO Planner
Date: August 14, 2007

Background:

The Red Apple Transit ridership report for July is attached. For three straight months, ridership has surpassed the 8,000 passenger mark. In July, Red Apple saw its highest ridership total. The Tiger and Bobcat routes continue to see their highest passenger totals to date.

Peter Tregillus with the Southern Ute Community Action Programs informed the MPO that the Southern Ute Tribal Council approved a grant application that would provide funding for connecting Road Runner Transit to Red Apple for service to Ignacio. While the grant awaits approval on the federal level, Mr. Tregillus will be researching an extension of an intergovernmental agreement among the entities involved.

Recommendation: It is recommended that the Policy Committee receive a report on Red Apple and Road Runner Transit.

Discussion: Mr. Delmagori said the ridership is up on the transit system. Mr. Darnell commented that the ridership on the west side of town is up because of San Juan College Students going to school. Mr. Darnell added that he has been told the bus is so full from the route from Harper Hill that passengers are sitting on the floor. Mr. Darnell asked if a new route or an extra route could be added or if even a new bus could be added to the existing route giving 15 minute headways. Mr. Delmagori said that Mr. Hunt would need to be consulted and informed of the situation. Mr. Hinson suggested a bigger bus be acquired for the route or increasing the route frequency. Mr. Hinson added that Dr. Henderson has brought up this issue before. Dr. Henderson said he had said that a student from Kirtland walked to the school because the system was inadequate for her needs. Mr. Delmagori said there is a line route analysis work plan in the UPWP and it is the next work project the MPO has listed to do after the Bike/Ped plan and the Access Management Plan. Mr. Darnell said that Mr. Hunt should be informed now of the situation of the west side routes. Mr. Delmagori said he would relay the information to Mr. Hunt.

Mr. Delmagori said the Southern Ute Tribe has approved the grant application for work to be done on connecting the Southern Ute Transit system to Red Apple Transit. Mr. Hinson asked if the Durango Transit system had interest in connecting. Mr. Delmagori said the Durango Transit system is already connected to the Southern Ute Transit system and the RPO is interested in working on the Regional Transit links.

Action: Report was received.

13. NMDOT REPORT

Discussion: Mr. Delmagori said that Mr. Gallegos is unable to attend this meeting because of other meetings being scheduled at the same time. Dr. Widoe is unable to attend because of illness.

Mr. Delmagori said Mr. Gallegos informed the MPO the U.S. 64 project has been bid out to A.S. Horner of Albuquerque and work should start in November. Mr. Delmagori said Dr. Widoe had no news.

Action: Report was received.

14. INFORMATION ITEMS
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Information Items
Prepared by: Joe Delmagori, MPO Planner
Date: September 5, 2007

Background:

a. Traffic Count Program. Traffic Data Services will continue to conduct traffic counts for the MPO. Counts were taken the week of August 27.

b. MPO Quarterly & Air Quality Meeting. Staff will be attending these two meetings scheduled for September 18 in Santa Fe.

c. AMPO Conference. Sally Burbridge and Dan Darnell will attend the annual conference in Little Rock, AR on October 2-5.

d. Other

Recommendation: Staff recommends that the Policy Committee receive the information.

Discussion: Mr. Delmagori presented the staff report. TDS is the low bidder and will continue taking traffic counts for the MPO. Mr. Delmagori said there will be a MPO quarterly meeting held in Santa Fe in conjunction with the Air-Quality meeting. Ms. Fechter said that if any changes do occur for air quality the MPO will need to do an air quality model, which will increase the amount of work for projects. Ms. Fechter said if the MPO area ever comes into non-attainment then all particulate matter will need to be lowered which will require paving of all roads, driveways and other transportation paths. Mr. Darnell said it might be a good idea to look at the current air quality for the area to make some plans to see what the needs will be in the future. Ms. Fechter said the standards could be looked at.

Mr. Delmagori said the AMPO annual conference will be held in Little Rock, Arkansas, October 2 through October 5 and he and Ms. Burbridge will be attending.

Action: Report was received.

15. Business

- a. **Chairman** – none
- b. **Members** – none
- c. **Staff** – Mr. Delmagori said that Ms. Fechter is leaving the City of Farmington and moving to Montana and thanked Ms. Fechter for all her help and work for the MPO. Ms. Fechter said it had been a pleasure working with the Policy Committee. Dr. Henderson wished Ms. Fechter good luck and thanked her for her work with the MPO.

16. Business from the Floor

None

17. Adjournment

Mr. Darnell motioned and Mr. Hinson seconded the motion to adjourn the meeting. Dr. Henderson adjourned the meeting at 6:45 p.m.

Chair, Dr. Jim Henderson

Secretary, Virginia Turney

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2008-2013 Transportation Improvement Program Amendment #2
Prepared by: Robert Messenger, MPO Associate Planner
Date: October 31, 2007

Background:

Three projects in the MPO are part of Amendment #2 to the FY2008-2013 Transportation Improvement Program (TIP). Two of these involve adding Recreational Trails projects in Bloomfield and Farmington to the FY2008-13 TIP. The other item in Amendment #2 is changes to the project scope, funding source, and amount for Wildflower Parkway. Details of the amendment are found in the attached public notice.

Since the Recreational Trails Program is part of the Federal Aid Highway program, Recreational Trails projects are required to be on the State Transportation Improvement Program list (STIP). These projects must be included through the respective TIPs prior to STIP inclusion.

The reason for the change in scope in the Wildflower Parkway project is because the amount awarded in Municipal Arterial Program (MAP) funding by NMDOT was less than the amount requested in the original application. As a consequence of this reduction, the local match requirement was reduced. However, the original scope remains on the

TIP list as an unfunded request and the City of Farmington desires to complete the original scope in the future.

The 30-day comment period for Amendment #2 opened on Sunday, September 30, 2007 and ends on Friday, November 2, 2007. The public notices have been advertised in the Farmington Daily-Times, the MPO website, and city/county halls in the area, as described in the Public Participation Plan (PPP).

The required public hearing was held during the MPO Technical Committee meeting on October 25, 2007. No public comments were received at that time.

Recommendation: It is recommended that the Policy Committee approve Amendment #2 to the FY 2008-2013 TIP.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: FY2008 UPWP Budget Amendment
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

The MPO received a Work Authorization that determines final FHWA PL funding available to the MPO for FY2008 for planning activities and the annual traffic count program. A Work Authorization for FTA 5303 funding is expected to be received from the NMDOT Transit Bureau.

During FY2008 Unified Planning Work Program (UPWP) development during the spring, staff was given estimates for PL and 5303 funding. While there is no change to the 5303 or Traffic Count funding, the PL is about \$2,960 more than expected. Now that official amounts have been received, a UPWP budget amendment is required. The following table indicates the estimated and final funding amounts for PL, 5303, required local match, and local overmatch. The total budget for the MPO, approved by the Farmington City Council, is also included.

	FHWA PL	PL Traffic Counts	FTA 5303	Local Match (PL, TC & 5303 Combined)	Local Overmatch	Total Budget
Estimated Amount (April)	\$77,870	\$10,680	\$20,363	\$20,181	\$132,806	\$261,900
Final Authorization Amount	\$80,830	\$10,680	\$20,363	\$20,685	\$143,782	\$276,340
Difference	\$2,960	\$0	\$0	\$504	\$10,976	\$14,440

A complete funding summary for PL, Traffic Counts, FTA 5303, and local overmatch is attached. The MPO will likely expend all of its federal and required local match funding this fiscal year. Based on previous year expenditures, it is anticipated the MPO will use 25-35% of its local overmatch in FY2008.

No changes to activities are being made to the FY2008 UPWP at this time.

Recommendation: It is recommended that the Policy Committee approve the FY2008 UPWP budget amendment.

FY2008 UPWP Budget Comparison

	Estimated Budget (April)	Final Authorizations
PL - Fed	\$ 77,870	\$ 80,830
PL - Local Match	\$ 13,270	\$ 13,774
Total	\$ 91,140	\$ 94,604
PL TCounts - Fed	\$ 10,680	\$ 10,680
PL TCounts - Local Match	\$ 1,820	\$ 1,820
Total	\$ 12,500	\$ 12,500
FTA 5303 - Fed	\$ 20,363	\$ 20,363
FTA 5303 - Local Match	\$ 5,091	\$ 5,091
Total	\$ 25,454	\$ 25,454
Overmatch	\$ 132,806	\$ 143,782
Total Budget	\$ 261,900	\$ 276,340

FY2008 Local Match Summary

	FHWA PL		Traffic Counts	FTA 5303	Required Entity Totals	Local Overmatch	Overall Entity Totals
	Estimated Budget (April)	Final Authorizations	Final Authorizations	Final Authorizations			
Aztec	\$ 1,327	\$ 1,377	\$ 182	\$ 509	\$ 2,069	\$ 14,378	\$ 16,447
Bloomfield	\$ 1,327	\$ 1,377	\$ 182	\$ 509	\$ 2,069	\$ 14,378	\$ 16,447
Farmington	\$ 7,962	\$ 8,264	\$ 1,092	\$ 3,055	\$ 12,411	\$ 86,269	\$ 98,680
San Juan	\$ 2,654	\$ 2,755	\$ 364	\$ 1,018	\$ 4,137	\$ 28,756	\$ 32,893
Total	\$ 13,270	\$ 13,774	\$ 1,820	\$ 5,091	\$ 20,685	\$ 143,782	

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Annual Meeting Resolution (Resolution 2007-4)
Prepared by: Robert Messenger, MPO Associate Planner
Date: October 30, 2007

Background:

The attached Resolution 2007-4 establishes the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, provides for the annual determination of reasonable notice of meetings, and establishes the meeting times, dates and locations for the Farmington Metropolitan Planning Organization Policy Committee meetings during calendar year 2008.

As proposed, there would be six meetings of the MPO Policy Committee during 2008. The meetings would be held on the second Thursday of the month in January, March, April, June, September and November. These meeting dates are arranged in order to meet anticipated local and state deadlines for completing projects and activities.

The meeting locations would continue to rotate among the member entities. Meeting cancellations or changes in the time, date or location would be advertised according to the public notice procedures. Special Policy Committee meetings, if any, would be held at Farmington City Hall.

Staff is suggesting that the meetings be moved back to a start time of 5:30 pm, which might be more convenient and could make it easier for members of the public to attend.

Recommendation: It is recommended that the MPO Policy Committee adopt Resolution 2007-4.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
RESOLUTION NO. 2007-4**

A RESOLUTION ESTABLISHING THE PROCEDURES TO BE FOLLOWED AND NOTICE TO BE GIVEN PURSUANT TO THE PROVISIONS OF THE NEW MEXICO OPEN MEETINGS ACT, PROVIDING FOR THE ANNUAL DETERMINATION OF REASONABLE NOTICE OF MEETINGS, AND ESTABLISHING THE MEETING TIMES, DAYS AND LOCATIONS FOR THE FARMINGTON METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE DURING THE CALENDAR YEAR 2008

WHEREAS, the Policy Committee of the Farmington Metropolitan Planning Organization (FMPO) met in regular session in the Commission Chambers at Aztec City

Hall, 201 W Chaco, Aztec, New Mexico on November 8, 2007, at 5:00 o'clock p.m., in accordance with the law; and

WHEREAS, Sections 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Section 10-14-1 to 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Policy Committee of the FMPO to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE Farmington Metropolitan Planning Organization Policy Committee that:

1. For calendar year 2008, the regular meeting of the FMPO's Policy Committee will be held at the times, dates, and places as shown on the attached Exhibit "A" hereto.
2. An agenda for such meetings will be available at least twenty-four hours prior to the meeting from the office of the Farmington Metropolitan Planning Organization, Downtown Center Building, 100 W Broadway, Farmington, New Mexico.
3. Notice of regular meetings will be given by publishing a list of regular meetings to be held in each calendar year in the *Farmington Daily Times* or another newspaper of general circulation in San Juan County in January of each year. The notice shall indicate when and where a copy of the agenda for each meeting may be obtained. A copy of this notice and the list of regular meetings will also be posted in the foyer of the Farmington City Hall, 800 Municipal Drive, Farmington, New Mexico and in similar public places in the San Juan County Administrative Building and in the city hall buildings for the cities of Aztec and Bloomfield, New Mexico. This notice shall be posted in January of each year and shall remain posted throughout the calendar year. Copies shall also be sent via regular mail or fax to any local television stations and radio broadcast stations at their request.

4. Special meetings may be called by the Committee Chair or by a majority of Committee members upon three (3) days notice. If time exists for a notice of such meeting to be published in the legal notices of the *Farmington Daily Times* or another newspaper of general circulation in San Juan County prior to the meeting, such notice shall be published. If not, notice shall be given by e-mail, fax or some other instantaneous method to a newspaper of general circulation, any local television station and at least one local radio broadcasting station. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.
5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the FMPO or its participating governmental agencies from substantial financial loss. The Committee will avoid emergency meetings whenever possible. Emergency meetings may be called by the Committee Chair or a majority of the members of the Committee upon twenty-four (24) hours' notice, unless threat of personal injury or property damage require less notice. The notice for all emergency meetings shall be given, except as to the amount of time required, in the manner provided above for special meetings.
6. In addition to other information as specified above, all notices and agendas shall include the following language: "If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Officer at the Community Development office, 805 Municipal, Farmington, New Mexico, at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Officer at the Community Development office if a summary or other type of accessible format is needed."
7. The Policy Committee of the FMPO may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Committee taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If the decision to hold a closed meeting is made when the committee is not in an open meeting, the closed meeting shall not be held until public notice,

appropriate under the circumstances, stating the specified provision of law authorizing the closed meeting and the subject to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the Committee in an open public meeting.

PASSED AND ADOPTED this 8th day of November, 2007.

Dr. Jim Henderson, MPO Policy Committee Chairman

Virginia Turney, MPO Administrative Aide

Exhibit "A"
Resolution No. 2007-4

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
2008 Regular Meeting Schedule**

POLICY COMMITTEE		
5:30 p.m. 2 nd Thursday of the month (except as noted)		
Date	Location	
January 10, 2008	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington, New Mexico
March 13, 2008	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield, New Mexico
April 10, 2008	Commission Chambers San Juan County Administrative Building 100 S. Oliver	Aztec, New Mexico

June 12, 2008	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington, New Mexico
September 11, 2008	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield, New Mexico
November 13, 2008	Commission Room Aztec City Hall 201 W. Chaco St.	Aztec, New Mexico

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Aztec Transportation Network Study
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

On September 20, Wilson & Co. held a meeting with interested agencies to discuss the project scope and identify issues to be addressed by the Aztec Transportation Network Study. The network study will assist in determining potential alternatives to the widening of NM 516 in Aztec. The first step in this study involved taking traffic counts in and around Aztec during September and October. On October 11, the second step was tracking vehicles at various locations around Aztec, which is the basis for an Origin-Destination Study. An origin-destination study determines existing traffic volumes and patterns and where traffic begins and ends.

NMDOT and its consultants will provide a status report on the network study to the Policy Committee on November 8. A design team meeting is also scheduled to be held with NMDOT, its consultants, the MPO, and local members prior to the Policy Committee meeting at 3pm that day. It will be held at the Aztec Public Library. A summary of this meeting will be provided to the Policy Committee.

After the consultant teams produce a final report on the study, the information will be provided to the MPO to assist with the review of proposed alternatives to widening NM 516 in Aztec.

Recommendation: It is recommended that the Policy Committee receive a status report on the Aztec Transportation Network Study.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Bicycle/Pedestrian Plan
Prepared by: Robert Messenger, MPO Associate Planner
Date: October 30, 2007

Background:

During the last several months, the MPO has solicited public input for the development of a Bicycle/Pedestrian Plan for the MPO. At the last Bicycle Pedestrian Advisory Group (BPAG) meeting on October 29, participants reviewed draft policies, draft criteria, and a list of proposed walking and biking improvements.

On November 8, MPO staff would like the Policy Committee to review the following items:

- A Pedestrian network map that includes the sidewalk status for roads that are collector and above: complete sidewalks, partially complete sidewalks, or no sidewalks. Similar to the bicycle map, this map shows proposed multimodal trail facilities and local trails improvements.
- A draft of policies is attached that include additional policies suggested at the BPAG meeting on September 26.
- A draft of evaluation criteria is attached that will be used to rank and prioritize proposed walking and biking improvements.

A list of proposed improvements and corresponding maps will be provided at the Policy Committee meeting.

It should be noted that the sidewalk status is based on the road inventory the MPO conducted early in 2007 and a list of deficiencies noted by the City of Farmington Traffic Division. Staff would like to reiterate to the committee, the BPAG, and the public at large that the “pedestrian” component of the Bicycle/Pedestrian plan must receive due consideration.

Anticipated work products over the next few months include further revisions of the policies, development and revisions of draft criteria, use of the adopted criteria to evaluate and prioritize projects, and development of standards.

Recommendation: It is recommended that the Policy Committee review the maps, the list of proposed improvements, the draft policies, and the draft criteria for the Bicycle/Pedestrian Plan.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject: Access Management Policies and Standards
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

In cooperation with the Access Management Advisory Group (AMAG) and the Technical Committee, the MPO finalized policies for access management in September. The policies pertain to roads and driveways, medians, corner clearances, and bicycle/pedestrian accommodations. Work is now focusing on the development of standards and objectives that will support the access policies.

During an advisory group meeting on October 16, determining road classifications in the MPO and their respective descriptions, functions, and purposes were the focal point of discussion. Because NMDOT road classification definitions are in line with the Federal Highway Administration (FHWA) definitions, it was suggested that the MPO should accept the NMDOT definitions to ensure roads qualify for federal funding.

The policies and standards are attached. Note that information related to policies #2-5 simply include data collected from NMDOT and local entity documents. They have not been discussed in detail with the Technical Committee or the AMAG at this point.

Once definitions, functions, and purposes for road classifications are finalized and agreed upon, the MPO will develop standards for typical road sections, intersection and driveway spacing, median control, and pedestrian/bicycle accommodations.

Recommendation: It is recommended that the Policy Committee receive a status report on access management standards.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: Public Transit Discussion
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

Public transit is a critical mode of transportation that serves all types of people and connects major destinations locally and regionally. The Red Apple Transit system serves the City of Farmington and the region. In the past couple of years, it has grown considerably in terms of ridership, as evident by monthly trends that have stayed consistently over 8,000 passengers. Red Apple ridership will surpass 100,000 this year.

Based on recent and anticipated activities, the MPO would like to hold an open discussion with the Policy Committee on public transit in this area. In the past six months:

- The Southern Ute Community Action Programs (SUCAP) has approached the MPO and Red Apple about a possible transit connection for workers from this area to Ignacio.
- The RPO is considering a study for a possible Regional Transit District for northwest New Mexico.

- There has been discussion about park-n-ride services to the Raytheon company.
- At the September Policy meeting, Mr. Darnell mentioned he was told buses serving San Juan College often are at full capacity.
- During a recent Citizens Conference organized by NMDOT and UNM, a citizen's panel identified the use of public transportation to reduce driving miles and traffic by expanding services as their top recommendation.
- During the Transportation Infrastructures Task Force meeting organized by Lt Governor Diane Denish, opinions were expressed to have more frequent transit service on the regional routes to and from Farmington.

To further explore the option of expanding transit using line routes as identified in the Metropolitan Transportation Plan, staff would like to conduct a line route analysis, in cooperation with Red Apple, to determine the number, location, and feasibility of more direct routes in Farmington. This activity, which was approved as a priority by the Policy Committee, is anticipated to start in 2008.

After discussing transit with the Technical Committee, staff was advised to write a white paper that summarizes the transit opinions received by the MPO and suggested transit improvements made at recent public forums. Staff will ask for Policy Committee approval to complete this white paper.

Recommendation: It is recommended that the Policy Committee hold a discussion on public transit in the MPO.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject: NMDOT and District Funding
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

Tammy Haas, with the STIP Development Unit, gave a presentation to the Technical Committee on October 25 on the process of how funding is distributed from the state level to the NMDOT Districts. This funding helps the districts determine their funding targets and manage their budgets, which is critical to the development of the TIP, STIP, and long range plans.

The presentation is provided for review. After federal funding for the core programs (e.g. NHS, STP, Bridge) is allocated to the states, NMDOT uses its own formula percentages to determine how much funding from each program is allocated to the six districts. For example, NHS is based on average lanes-mile and daily VMT percentages. For STP, it is based on centerline mile and daily VMT percentages and population. After adjustments are made due to debt service and state programs, the District allocations are finally determined for each federal funding program.

Recommendation: It is recommended that the Policy Committee receive a report on NMDOT funding from the state level to the Districts.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Air Quality Meeting with NMED
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

On September 18 in Santa Fe, staff attended an air quality meeting hosted by the New Mexico Environmental Department to learn about revisions to the PM_{2.5} and ground level ozone National Ambient Air Quality Standards. Monitoring data from stations located in San Juan and Dona Ana counties was also provided.

The Environmental Department described the minimum standards set by the Environmental Protection Agency (EPA) for various air quality pollutants, such as particulate matter, ozone, and nitrogen dioxide. The following table summarizes the proposed changes to PM_{2.5} and ozone standards, local station data, and possible dates when the changes could go into effect.

		Local Monitoring Stations				Possible Effect Date
		Farmington	Bloomfield	Shiprock	Blanco	
PM _{2.5} Standard	From 65 µg/m ³ to 35 µg/m ³	13.6 µg/m ³	No data	No data	7.6 µg/m ³	April 2010
Ozone Standard	From 0.084 ppm to a range of 0.07 to 0.075 ppm	No data	0.063	<u>0.071</u>	<u>0.079</u>	June 2010

The presentation and data from monitoring stations in San Juan County provided by the Environmental Department are attached for review. For the various pollutants, the county is below the standard levels. If the EPA reduces the ozone standard, it is possible that the stations in Shiprock and Blanco would be in non-attainment. However, additional data would have to be collected to make this determination. In addition, because these stations are located outside the MPO boundary, it is uncertain if the Farmington MPO would be deemed non-attainment.

Recommendation: It is recommended that the Policy Committee receive a report on the Air Quality meeting with the NM Environmental Department.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Information Items
Prepared by: Joe Delmagori, MPO Planner
Date: October 30, 2007

Background:

- a. **Traffic Count Program.** During the week of November 5, Traffic Data Services is taking counts at locations that failed or produced poor data in August. This list of locations is attached.
- b. **AMPO Conference.** Sally Burbridge and Joe Delmagori attended the annual conference in Little Rock, AR on October 2-5. Sessions included federal and SAFETEA-LU guidance, a land use modeling program demonstration, ITS, and access management.
- c. **Citizens Conference.** The MPO and its members attended this conference on October 9 and answered questions from the citizen's panel. A list of recommendations for transportation improvements for the Farmington and Gallup areas is attached.
- d. **FY2008 UPWP 1st Quarter Report.** The report summarized MPO planning activities and expenditures in July-September, 2007. The report is available on the MPO website (www.farmingtonmpo.org).
- e. **Safe Routes to School Funding.** Applications for the next funding cycle of the NM Safe Routes to School Program are due December 14. Program guidelines and the Phase 1 application are found on the NM SRTS website at www.nmsaferoutes.com.
- f. **FY2007 Annual List of Obligated Projects.** Staff will work with the entities and NMDOT to complete this list by December 31, 2007.
- g. **Other**

Recommendation: Staff recommends that the Policy Committee receive the information.